

Board of Health Minutes
South Heartland District Health Department
Meeting Location: Adams County Lochland Country Club
March 1, 2017

Topic, Lead Person	Comments/Actions	Roll Call / Vote
	Staff Present: Michele Bever, Denise Ferguson, Janis Johnson	
Welcome & Public Comment - Chair	March Board of Health meeting was called to order by President R. Kuehner at 8:34 a.m..	
	Open Meeting Statement: Prior to this meeting a notice was posted in the newspapers in Adams, Clay, Nuckolls & Webster Counties, and that each member of the Board received a copy of the proposed agenda. The agenda for this meeting was kept continuously current and was available for public inspection at South Heartland District Health Department, 606 N Minnesota Suite 2, Hastings NE. This meeting is being held in open session. A copy of the Nebraska Open Meeting Law has been posted in this meeting room and is available for public's review.	
	Roll Call:	Present: Bohrer, Hallock, Kuehner, Kleppinger, Mead, Meyer, Neumann, Oldham, Reimer, Samuelson. Absent Blum, Christensen, Salyards, Shackelford, Siemsen
	Introductions: None	
	Approve or amend agenda: Motion to accept agenda was made by Meyer and seconded by Oldham.	Ayes: All Nays: None
	<i>Motion Passed</i> Public Comments: None	
Minutes of previous meeting	Motion to accept minutes from January 4, Board of Health meeting was made by Neumann and seconded by Reimer <i>Motion Passed</i>	Ayes: All Nays: None
Resolutions for Public Health Awards	Motion to adopt the Public Health Awards Resolutions #2017-1 and #2017-2, was made by Neumann and seconded by Meyer. <i>Motion Passed</i>	Ayes: All Nays: None
Accreditation Update;	Accreditation Update- Janis Johnson General update on where we are in process of Accreditation and introduction to Principles of Ethical Practice of Public Health. Shackelford arrived @ 8:47.	
Policies and Plans	Motion to adopt Principles of Ethical Practice of Public Health was made by Meyer and seconded by Shackelford. <i>Motion Passed</i>	Ayes: All. Nays: None
	Motion to Approve Highly Infectious Disease Plan was made by Reimer and seconded by Neumann. <i>Motion Passed</i>	Ayes: All. Nays: None
	Board reviewed draft of annual report, some suggestions/feedback was provided. Board agreed it is not necessary for the Board to approve the annual report.	

<p>Finances</p>	<p>Financial Report – Dr. Bever presented the financials</p> <ul style="list-style-type: none"> • Motion to accept the Financials report was made by Neumann and seconded by Shackelford. <p><i>Motion Passed</i></p> <ul style="list-style-type: none"> • Line of Credit- D. Ferguson reported that SHDHD did not use the line of credit in this financial period. • Grants/Funding – Notified by DHHS of additional \$2,390.00 available for work on Accreditation. We will have an amendment to this sub-award. • Sub-award/Fiscal Agent Status-TRIMRS: reported that all assets of TRIMRS funds and property was turned over to Central District Health Department, the new TRIMRS fiscal agent. SHDHD is in the process of responding to the preliminary findings regarding documentation review from TRIMRS site visit by DHHS held on August 3.2016. • The response to auditor recommendation was provided to the BOH. M. Oldham suggested that a written memo be provided to each staff member that had an adjustment to his/her vacation accrual. 	<p>Ayes: All. Nays: None</p>
<p>Annual Meeting Business</p>	<ul style="list-style-type: none"> • Board Member/Officer Re-appointment: Dixie Siemsen was re-appointed by the Clay County Board for a 1 year term only. Judy Reimer was re-appointed for a 3-year term; Roger Bohrer was appointed for another 3year term; and Doyle Christensen was appointed for a 3 Year term. • Motion was made by M. Oldham to re-appoint Dr. Phyllis Salyards as Physician, Michael Kleppinger, DDS, as Dentist and Lindsay-Waechter-Mead, DVM, as Veterinarian. Seconded by J. Reimer. • Officers are continuing into the second year of 2- year terms: President Ron Kuehner, Vice President Phyllis Salyards and Secretary/Treasurer Nanette Shackelford. • Conflict of Interest, Confidentiality, Board Commitment Statements. These were handed out and completed at meeting. • Principles of Good Faith provided for review. • Board Committees – Committee Assignments for 2017-2018: <ul style="list-style-type: none"> ➢ Budget Committee; N. Shackelford, C. Neumann, E. Samuelson & R. Kuehner ➢ Personnel/Policy: P. Meyer, J Reimer, M. Oldham, C. Neumann and R. Kuehner ➢ SALBOH Rep: J. Reimer ➢ Wellness Committee, Board Rep.- J. Reimer ➢ Nominating Committee: M. Kleppinger, and R. Kuehner (We need one more). ➢ Check Signing Authority R. Kuehner, President, N. Shackelford, Sec/Treasurer, C. Neumann and J. Reimer. (N. Shackelford completed bank paperwork to be added to check signing authority) • Board Roster/Contact Updates – Changes to Roster were noted, new roster to be sent to board members. • 2017 Board Meeting Dates- 2017-2018 revised board meeting schedule was handed out. • Review Board Roles: Board members received a copy of pg. 18-19, 33 of the Board orientation manual for review. • Board Meeting evaluation form was provided and completed at the meeting. • Request by C. Neumann to review bylaws for quorum and roll call vote. 	<p>Ayes: Bohrer, Hallock, Kuehner, Kleppinger, Mead, Meyer, Neumann, Oldham, Reimer, Samuelson Shackelford. Nays: None Absent Blum, Christensen, Salyards, Siemsen</p>
<p>Communications from the Exec. Director</p>	<ul style="list-style-type: none"> • Highlights of the Bi-monthly report • SHDHD Staff were introduced with a brief sentence about what they do at the Agency. Board members asked questions about vaccine coverage rates, rabies algorithms to healthcare providers. • Executive Director updated on Legislative issues at state and federal levels (meetings with Kuehn & Halloran, NACO legislative committee, LB438, 	



	LB22, LB 441, letters to congressional leaders re: prevention funds and to President Trump re: Vaccine Safety). Mayors Advocacy Committee, E. N. Thompson Forum presentation, community partnerships, Laws & Regulations (Update to Nebraska's Reportable Disease regulations, request re: Meth testing) Community Partnerships. and the Federally Qualified Health Center.	
Introduction of Local Community Leader	Executive Director M. Bever introduced Mayor Corey Stutte, City of Hastings. Dr. Stutte provided an overview of Hastings 2021 Plan.	
Communications from Board Members	<p>J. Reimer – SALBOH senator breakfast in Lincoln in March, Invited Board members to go to NALBOH Annual Conference this year in Cleveland in August. Update that LB 22 was approved and signed by the Governor, which means a cut of 10% to our LB1060 funds.</p> <p>M. Kleppinger spoke on Mission of Mercy at Fonner Park on April 7 & 8 for free dental work for all ages. They are also looking for volunteers for that day.</p> <p>N Shackelford- told the board about Special Children's Fund- a foundation that supplies gas cards for medical appointments, formula and other support for low income families who just cannot afford the items. Nanette is treasurer for this group. She is exploring whether they might consider supporting a special immunization clinic to promote HPV vaccine.</p>	
Adjournment	11:14	

Respectfully Submitted,

Signature: N Shackelford

Date: 5/3/2017

Nanette Shackelford, Secretary/Treasurer
Board of Health
South Heartland District Health Department

