



Board of Health

**Clay County: United Church of Christ, 220 South Alexander, Clay Center, NE
March 2, 2016, 8:30 a.m. (Light Breakfast available at 8:15 am)**

AGENDA		
Apprx. Time	Topic, Lead Person	Expected Outcomes
8:30	Welcome & Opportunity for Public Comment - Chair	<ol style="list-style-type: none"> 1. Meeting Call to Order, Open Meeting Statement 2. Roll Call 3. Introductions 4. Approve or Amend Agenda 5. Public Comments
8:35	March 2 Board Meeting Minutes – Chair Update on Board Appointments - Chair	<ol style="list-style-type: none"> 1. Approve Minutes of Mar 2 Meeting – Board Action 2. Board Members provide input
8:40	Finances – Exec. Dir. <ul style="list-style-type: none"> • Financial Report • Line of Credit Update • Grants/Funding Status • Financial Processes Review / Training 	<ol style="list-style-type: none"> 1. Accept Financial Report – Board Action 2. Awareness of financial health /funding sources/ budgetary needs
9:00	Committee Reports: Personnel Committee – Judy Reimer <ul style="list-style-type: none"> • Health Insurance, COLA Policy Committee – Michelle Oldham Policy Committee Recommendations: <ul style="list-style-type: none"> • Transportation of Sensitive Documents • Travel Time/Per Diem Compensation 	<ul style="list-style-type: none"> • Update on personnel committee discussions • Approve Policies – Board Action
9:10	Accreditation Update – Janis Johnson, A.C. <i>Line of Sight Concept; Organizational Chart</i>	<ul style="list-style-type: none"> • Board gains understanding of the performance management system process and supports health director and staff efforts to improve quality, performance and accountability.
9:15	Community Assessments and Health Improvement Plan Progress – M Bever <ul style="list-style-type: none"> • Community Needs Assessment Report (ES 1) • Community Health Improvement Plan (CHIP) Performance Management (SP 1, ES 9) 	<ul style="list-style-type: none"> • Board updated on 2015 Mini-MAPP needs assessment results and progress on 2013-2018 CHIP
9:30	Break (10 min)	<ul style="list-style-type: none"> • Refreshment / Stretch & Move!
9:40	Introduction of Local Community Leaders by Board member Dixie Siemsen <ul style="list-style-type: none"> • (Strategic Plan Goal 2B: <i>Increase Community Engagement</i>) 	Board hears about issues of importance in Clay County. Guest: Brenda Searle, School Nurse and Teammates Program Coordinator, Sandy Creek School
10: 00	Communications from Exec. Director	<ol style="list-style-type: none"> 1. Bi-Monthly Report, latest updates on key issues, Strategic Plan, CHIP, Performance Management, QI, Community Partnerships, Legislative Update, Prevention Connection Project, CMS Grant Proposal, Computer Virus
10:20	Communications from Board Members Announcements/Upcoming Events - All	<ol style="list-style-type: none"> 1. SALBOH update – J. Reimer 2. Board members share their community/county public health activities/issues and community or professional meeting briefs and legislative days – All Board Members
10:30	Adjourn	

Next Meeting in Adams County – July 6

See Next page for Calendar of Events and Observances.

SHDHD Calendar

Board Members - Please consider attending and/or helping us promote these upcoming events and observances:

- 1) Medication Take Back events, all counties – April 30
- 2) Nuckolls Co Health Fair, Superior High School – April 30
- 3) Bicycle Sunday Fun Day – Pioneer Spirit Trail, Hastings (Bicycle Obstacle Course Off-Trail Activity at SHDHD!) – May 1
- 4) Promote Women’s Health Screenings – Women’s Health Care Month - May; National Women’s Health Week - May 8-14
- 5) Promote Men’s Health Screenings – Men’s Health Week, June 13-19
- 6) ‘Smart Moves’ Classes (Evidence-based Diabetes Prevention Program) – Refer people who might be eligible! (see brochure)
- 7) Mental Health First Aid Training – May 16 (part 1) & May 23 (part 2), Blue Hill (contact Jim Morgan to register)
- 8) Biopreparedness Symposium & Biocontainment Unit Training, Kearney – May 4-5 (see brochure); Norfolk – May 24-25; Omaha – June 14-15
- 9) National Association of County and City Health Officials (NACCHO) Annual Conference, Phoenix, AZ – July 19-21,
- 10) National Association of Local Boards of Health (NALBOH) Annual Conference, St. Louis, MO – August 10-12 (see brochure)
- 11) 2016 Public Health Association of Nebraska (PHAN) Conference, Lincoln – Sept 29-30



Open Meeting Compliance:

- Prior to this meeting a notice was posted in the newspapers in Adams, Clay, Nuckolls, and Webster Counties and that each member of the Board received a copy of the proposed agenda. The agenda for this meeting was kept continuously current and was available for public inspection at the South Heartland District Health Department, 606 N. Minnesota Ave, Suite 2, Hastings, Nebraska. This meeting is being held in open session.
- A copy of the Nebraska Open Meeting Law has been posted in this meeting room and is available for the public's review.

South Heartland's Guiding Principles:

- We are committed to the principles of public health and strive to be a credible, collaborative and stable resource in our communities.
- We seek to perform our duties in a courteous, efficient and effective manner within the limits of sound fiscal responsibility.
- We work together to create a positive environment, listening carefully and treating everyone with honesty, sensitivity, and respect.

Board of Health Principles* of Good Faith:

- Regularly attend and actively participate in board of health and committee meetings. If unable to attend, be able to provide a valid excuse for absence.
- Ensure that time at board of health meetings is set aside for updates on public health problems and what the health department is doing, or needs to do, in regard to such challenges.
- Have a thorough knowledge of the duties and provisions found in the bylaws and charter of the organization.
- Involve others in health department functions and funding efforts, special events, and activities to promote and support programs and services.
- Heed corporate affairs and keep informed of the central activities and operations of programs.
- Support majority opinions of the board.
- Advocate for public health by communicating regularly with community leaders and elected officials about perceived needs and possible resources.
- Ensure minimum statutory or technical requirements are met regarding filing annual report, withholding employee taxes, etc.
- Record personal conduct and register dissents in the minutes, or by letter.
- Avoid any semblance of self-dealing or enrichment; discourage any business transactions between directors and the organization.
- Accept no pecuniary profits except that which is expressly provided in compensation or reimbursement within the bylaws or laws of the city, county, and state.

*Board of Health Handbook, page 32

South Heartland District Health Department Strategic Plan 2013 - 2017

Vision: Healthy people in healthy communities

Mission: The South Heartland District Health Department is dedicated to preserving and improving the health of residents of Adams, Clay, Nuckolls and Webster counties. We work with local partners to develop and implement a *Community Health Improvement Plan* and to provide other public health services mandated by Nebraska state statutes.

Guiding Principles:

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Goals and Priority Activities:

- 1. Provide leadership implementing the *Community Health Improvement Plan (CHIP)***
 - A. Monitor implementation of the plan and success achieving targeted outcomes, encouraging the use of evidence-based practices and reliable, accurate and timely measures and data
 - B. Work with partners to raise the visibility of the plan in our communities
- 2. Increase community engagement in the work of the South Heartland District Health Department (SHDHD)**
 - A. Identify “hearts/hubs” of small communities (places, events, and community leaders) and engage with them to collect feedback about health needs as well as to promote programs
 - B. Maximize the impact of board meetings by selecting visible community meeting sites, including a “Public Comment” agenda item and personally inviting local leaders to share their perspectives
 - C. Send clear, concise information to elected community officials on important public health legislation/issues at least once a year
- 3. Increase the Board’s capacity to perform core functions of public health governance**
 - A. Assess board members’ strengths, expertise and connections and use them effectively to further the work of the SHDHD
 - B. Provide brief training sessions at the end of three regularly scheduled board meetings and require members to participate in at least two training sessions per year
- 4. Assure sufficient resources to provide services**
 - A. Monitor legislative actions that could reduce Health Care cash fund and changes in funding streams related to the Affordable Care Act and other federal and state mandates
 - B. Continue focus on quality improvement and increasing operational efficiencies while providing staff and board members with the tools and training needed to do their work
 - C. Monitor SHDHD programs and services to identify where changes need to be made (reductions or expansions)
 - D. Assess sustainability when evaluating growth opportunities