



Board of Health Minutes
South Heartland District Health Department
Meeting Location: United Church of Christ, Clay Center, NE
January 4, 2017, 8:40 a.m.

Topic, Lead Person	Comments/Actions	Roll Call / Vote
	Staff Present: Michele Bever, Denise Ferguson, Elizabeth Hardy, Jim Morgan	
Welcome & Public Comment - Chair	January Board of Health meeting was called to order by Secretary/Treasurer N. Shackelford.	
	Open Meeting Statement: Prior to this meeting a notice was posted in the newspapers in Adams, Clay, Nuckolls & Webster Counties, and that each member of the Board received a copy of the proposed agenda. The agenda for this meeting was kept continuously current and was available for public inspection at South Heartland District Health Department, 606 N Minnesota Suite 2, Hastings NE. This meeting is being held in open session. A copy of the Nebraska Open Meeting Law has been posted in this meeting room and is available for public's review.	
	Roll Call:	Present: Christensen, Hallock, Neumann, Oldham, Reimer, Samuelson, Shackelford, Siemsen Absent: Bohrer, Kuehner, Kleppinger, Mead, Meyer, Salyards
	Introductions: Matt Blum, CEO Good Samaritan Society, Superior (visitor, being considered for appointment to board of health by Nuckolls County Board to be public-spirited representative for Nuckolls County)	
	Approve or amend agenda: Motion to accept agenda was made by Neumann and seconded by Siemsen. <i>Motion Passed</i>	Ayes; All Nays: None
	Public Comments: None	
Minutes of previous meeting	Motion to accept minutes from November 2, Board of Health meeting was made by Christensen and seconded by Hallock. <i>Motion Passed</i>	Ayes; All Nays: None
Local Community Leader	Guest Tara Higby, Clinic Manager, Quality Healthcare Clinic, Sutton. Update on what clinic offers its clients and how the SHDHD 1422 Prevention Connection project is assisting them with progress on electronic health record Meaningful Use.	Informational
2016 Audit Report	FY 2016 Audit Report – McDermott & Miller- Allison Petr, CPA Clean Audit: Motion to accept Audit report was made by Hallock and seconded by Oldham. <i>Motion Passed</i>	Ayes: Chistensen, Hallock, Neumann, Oldham, Reimer, Samuelson, Shackelford, Siemsen. Nays: None
	Response to Recommendations Letter from Auditor. Dr. Bever shared that the auditor suggested that some Boards prefer to have administration create a formal written response (rather than a verbal communication) to the auditor's letter of recommendations. Motion to have SHDHD provide a letter of response was made by Oldham and seconded by Reimer. <i>Motion Passed</i>	Ayes: All Nays: None
Policies and Plans	SHDHD Hazard Mitigation Plan- Given by J. Morgan, public health risk coordinator for SHDHD.	
	Motion to adopt Resolution #2016-7 Hazard Mitigation Plan was made by Oldham and seconded by Neumann: <i>Motion Passed</i>	Ayes: Christensen, Hallock, Neumann, Oldham, Reimer, Samuelson, Shackelford, Siemsen. Nays: None
	The Policy Committee brought the following policies for consideration with recommendations for approval or adoption: QI Plan updates for approval	Ayes: All. Nays: None



	<p>HIPPA Plan for approval</p> <p>Branding Strategy for adoption. Board of Health then adopted policies by vote.</p> <p><i>Motions Passed</i></p>	<p>Ayes: All. Nays: None</p> <p>Ayes: All. Nays: None</p>
Finances	<p>Financial Report – Dr. Bever presented the financials</p> <p>Motion to accept the Financials report was made by Neumann and seconded by Reimer.</p> <p><i>Motion Passed</i></p>	<p>Ayes: All. Nays: None</p>
Committee Reports	<p>Personnel Committee/Policy Committee – Judy Reimer / M. Oldham</p> <p>Personnel Committee recommends approving policy HR105 to offer health insurance to all SHDHD staff.</p> <p><i>Motion Passed</i></p> <p>Motion to adopt Resolution #2016-8 on SHDHD-funded insurance amount was made by Oldham and seconded by Siemsen.</p> <p><i>Motion Passed</i></p> <p>Insurance offering replaces need for wellness performance bonus (neutral budget). Motion to rescind Resolution #2016-6 on wellness performance bonus amount was made by Reimer and seconded by Siemsen.</p> <p><i>Motion Passed</i></p>	<p>Ayes: All Nays: None</p> <p>Ayes: All Nays: None</p> <p>Ayes: All Nays: None</p>
Accreditation / Board Training	<p>Overview of Social Determinants of health.</p> <p>M Bever presented a short video on Equity vs Equality</p>	<p>Informational</p>
Communications from the Exec. Director	<ul style="list-style-type: none"> • Highlights of the Bi-monthly report • Update on Quantity/Quality/Outcome Performance Measures <i>Suggestion made by C. Neumann to have staff do a short paragraph on what outcomes have been accomplished in their programs since last Board of Health Meeting and add pictures so Board can tie staff to programs.</i> • Gave legislative update: Mayor’s Advocacy Committee Meetings with Senator John Kuehn, Senator Steve Halloran • Laws and Regulations: Updated on Salon Complaint that we received and forwarded to state. Also Special request for information from a law firm. • Immunization Program: Power Outage Christmas day with temperature excursions and requirements for monitoring. (<i>Question asked about general requirements for human and animal vaccine</i>) • Public Health in the News: Sleep – importance for health and economy Super-agers (importance of difficult mental or physical activity) Handouts available 	
Communications from Board Members	<p>No Board Communications</p>	
Adjournment	<ul style="list-style-type: none"> • 11:40 am 	

Respectfully Submitted,

Signature: _____ Date: _____

Nanette Shackelford, Secretary/Treasurer
Board of Health
South Heartland District Health Department