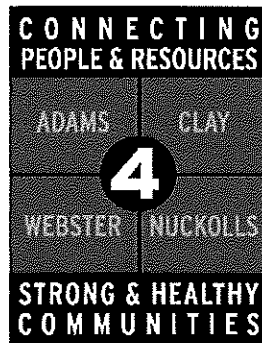


Attachment 1



**Organizing the Planning Effort –
Worksheets Completed by SHDHD Staff**

MAPP
Phase I
Organizing the Planning Effort: Reasons,
Benefits, and Sponsorship Worksheet
Completed by SHDHD Staff
October 23/November 14, 2006

1. *Why are we conducting a planning process?*

- ✦ We've grown
- ✦ Need re-evaluate update HIP
- ✦ Needs of Community have changed
- ✦ Clear idea of priorities
- ✦ Are we meeting Health People Objectives
- ✦ Prepare for accreditation
- ✦ Measure past/future success (footprint for the future)
- ✦

What critical issues do we hope to address?

- ✦ Quarantine/Isolation
- ✦ Adult immunizations
- ✦ Equal access to health care
- ✦ Dental/Oral Health
- ✦ Tobacco/Drug/Alcohol/Gambling etc.
- ✦ STDs
- ✦ Environmental Health
- ✦ Emergency Preparedness
- ✦ Pandemic
- ✦ PHONE
- ✦ Healthy lifestyles – Obesity, Physical Activity, Nutrition, School Health
- ✦ Minority Health
- ✦ Direct services with education component
- ✦ Class Standards
- ✦ More evidence-based practices

2. *What benefits and results do you expect to achieve?*

- ✦ Awareness/ Marketing of Public Health Department
- ✦ Reaching more people
- ✦ New Health Improvement Plan
- ✦ Changing the perception (Face) of Public Health
- ✦ Justify growth/add services
- ✦ Clear priorities/measure outcomes
- ✦ Realistic goals – with limited staff and money

3. *Who is sponsoring the Process? What form will sponsorship take?*

- ✱ South Heartland District Health Department-funding, leadership, facilitation

Who to bring to table?

- ✱ Private business
- ✱ Chambers of Commerce
- ✱ City Health Department
- ✱ Clay County Health Department
- ✱ Clinic/ Hospitals\Infection Control
- ✱ DEQ
- ✱ HRC
- ✱ SC Behavioral Health
- ✱ CNEC
- ✱ Well Workplace NE
- ✱ United Way
- ✱ Salvation Army
- ✱ USDA Wildlife
- ✱ Game/Parks
- ✱ Department of Ag
- ✱ City Parks
- ✱ Head Start
- ✱ Schools
- ✱ Extension Office
- ✱ Media
- ✱ Faith-based organizations
- ✱ SAFE Kids
- ✱ ESU #9
- ✱ County/City/ Village Boards
- ✱ County Attorneys
- ✱ Law Enforcement
- ✱ Emergency Management
- ✱ Fire
- ✱ HHSS State agencies
- ✱ SASA
- ✱ PHONE
- ✱ Dentists
- ✱ Eye Doctors
- ✱ Medical
- ✱ Crossroads
- ✱ Senior Centers
- ✱ SCSPAC
- ✱ Every Women Matters
- ✱ YMCA/YWCA
- ✱ Colleges/ Universities
- ✱ Center of Bio Preparedness
- ✱ TRIMRS

MAPP
Phase I
Organizing the Planning Effort: Barriers Worksheet
Completed By SHDHD Staff
October 23/November 14, 2006

What are the potential barriers to a successful planning process? How might they be overcome?

Barriers	Ways They Can Be Addressed
Money	LB1060/MCH
People	Facilitator
Time	Became a priority - Workplan
Community Involvement/Interest	Well Organized- show people the value
Commitment	Continual Feedback – show progress
	Specific time commitment (clear)
	Good Marketing

Strengths	How They Can Be Used
Teamwork, dedicated staff	Input (not bashful, very knowledge)
Need	Will propel us forward
Existing partnership	New ideas
	Can lead to new partnerships
Databases	Provide us with info we don't have resources to get
Previous HIP	What worked/what needs improvement
Supportive Board	Board President has connections
	Diverse background
Dependable	



Readiness Assessment Worksheet

Critical Elements:

	Yes	No
Process has strong sponsors	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Process has effective champions	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Support outweighs opposition	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Key resources are budgeted	<input checked="" type="checkbox"/>	<input type="checkbox"/>
* Core participants are willing/available	<input checked="" type="checkbox"/>	<input type="checkbox"/>
There is general agreement on purpose and outcomes	<input checked="" type="checkbox"/>	<input type="checkbox"/>
There is general agreement on how to proceed	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Scope of the planning effort is reasonable and desired	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Staff and technical support have been identified	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Desired Elements:

Purpose and benefits are well-understood	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Participants understand strategic planning	<input type="checkbox"/>	<input checked="" type="checkbox"/>
All needed resources are in place	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Outside technical assistance has been lined up	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Participation and organizational structure is clear	<input type="checkbox"/>	<input checked="" type="checkbox"/>
** Roles and responsibilities are clear	<input type="checkbox"/>	<input checked="" type="checkbox"/>
A planning process has been specified	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Time frame has been specified in a workplan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A strategic planning proposal has been drafted	<input type="checkbox"/>	<input type="checkbox"/>

* SHDHD & Facilitator are willing; have not formed Planning Committee or gathered partners as of yet.

**SHDHD's are.

Completed by SHDHD Staff on November 14, 2006