



Board of Health Minutes
South Heartland District Health Department
Meeting Location: South Heartland District Health Department, Hastings, NE 68901
May 1, 2019

Topic, Lead Person	Comments/Actions	Roll Call / Vote
	Staff Present: Michele Bever, Joe Streufert, Janis Johnson, Brooke Wolfe Guests Present: Tara Higby & JJ Mackenzie, Sutton Chamber of Commerce	
Welcome & Public Comment - Chair	May Board of Health meeting was called to order by Board President Nanette Shackelford at 8:32 am Open Meeting Statement (read aloud by President N. Shackelford): Prior to this meeting a notice was posted in the newspapers in Adams, Clay, Nuckolls & Webster Counties, and that each member of the Board received a copy of the proposed agenda. The agenda for this meeting was kept continuously current and was available for public inspection at South Heartland District Health Department, 606 N Minnesota Suite 2, Hastings NE. This meeting is being held in open session. A copy of the Nebraska Open Meeting Law is available for public's review (electronic copy).	
Determine Quorum	Introduction /Roll Call <i>Quorum met</i>	Present: Fegler-Daiss, Kleppinger, Meyer, Neumann, Knehans, Reimer, Brailita, Shackelford Absent: Hallock, Wachter-Mead, Blum, Nejezchleb, Samuelson, Keifer
Approve or Amend Agenda	Motion by P. Meyer seconded by D Fegler-Daiss to approve Agenda. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None
Approve Minutes	Board Approval of March 6th, 2019 Board Meeting Minutes. Motion made by M. Kleppinger, Seconded by J. Reimer. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None
Public Comments	None.	
Local Community Leader	Michele Bever introduced Tara Higby and J.J. Mackenzie of the Sutton Chamber of Commerce. Tara gave a brief overview of their work with Brooke Wolfe of SHDHD to encourage walking and wellness in the Sutton Community. Brooke will also facilitate meetings for the chamber committee in relation to that goal. She had previously assisted them in obtaining mile-marker signs for their walking trails. They used \$200 of their \$1500 in allotted funds for those signs, then used the remaining money to purchase a brochure kiosk with walking/fitness information to have in the park near the trail. The chamber is also working on raising funds for the Sutton community's 150 th celebration in 2020.	
Follow-up to Annual Meeting Business	Michele informed the board that Matt Blum of Nuckolls Co had resigned from the board. Matt will be moving to MN for a new job, therefore, will be unable to serve. Torey Kranau has been appointed by the Webster County Board to fill the vacancy created by Ron Kuehner's retirement. The survey results from the annual meeting were discussed. It was recommended that the results go to the Strategic Planning meeting on June 10 th . Motion made by J. Reimer, Seconded by P Meyer to take the survey results to the June 10 th Strategic Planning Meeting. Voice vote. <i>Motion Passed</i>	
Finances	Joe Streufert reviewed the bank statements for February and March with the board along with the financial report ending 4.30.2019. A report of the current invoices that SHDHD is waiting for payment on was also shared with the board. Joe also noted that SHDHD's Line of Credit balance was \$0.00, but would advance soon due to the high volume of outstanding invoices. Board Approval of Financial Statements: Motion made by P. Meyer, Seconded by D. Fegler-Daiss. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None



Policy Committee Report	J. Reimer reviewed the Ethics Procedures, Cluster Protocol, ERP Policy, Employee Time Allocation Policy, Financial Policy, Inventory Policy, and Records Retention Policy. The committee recommended the policies to the board for approval. Motion made by D. Fegler-Daiss, Seconded by D. Brailita. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None
Ethics Committee Report	Nanette Shackelford reviewed the minutes from the Ethics Committee Meeting. A brief discussion was held regarding the efficacy of community-based screening and health fairs.	

Workforce Development / Board of Health Training	SHDHD's Workforce Development Plan includes a section on board orientation and annual training topics for Board of Health. One of the annual training topics is public health ethics. Janis Johnson presented an 8-minute section of a training video on public health ethics, focused on the reasons why ethics is considered in public health and the differences between public health ethics and medical/clinical ethics.	
Bi Monthly Report on 10 Essential Services from Staff	The March - April Bi-Monthly Report on the 10 Essential Services was provided in the Board packets. Michele Bever gave an overview of the report for the board. Motion to accept the Bi-monthly report was made by P. Meyer and seconded by D. Fegler-Daiss. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None
Communication from Executive Director	Topics covered in the Executive Director's report included an update on timing of subaward agreement executions, PHEP program audit response status, facility and equipment concerns/needs, funding and new grants/subawards, SHDHD Financial 101 (overview), highlights from proposed Public Health Infrastructure Fund: White Paper by Public Health Leadership Forum: Developing a Financing System to Support Public Health Infrastructure, highlights of The Evolution of Modern Public Health technical report, update on initiative for LPH by new DHHS Division of Public Health deputy director Mark Pyle, legislative updates on priority bills, NACHHO legislative updates, PHAB accreditation updates, workforce/staffing updates, Community Health Assessment (CHA)/Community Health Improvement Plan (CHIP) status updates, and board/staff Strategic Planning Part 2 information.	
Communication from Board Members - Chair	1. SALBOH update: Reimer - No SALBOH update as they have not had a meeting. 2. General Communications from Board Members: <ul style="list-style-type: none"> Meyer – Brodstone Hospital in Superior is hosting a walk/run/bike event on May 25. Shackelford – Clay Center is raising \$500k for their new swimming pool. 	
Adjournment	<i>Motion to adjourn by P. Meyer, seconded by M Kleppinger.</i> <i>Adjourned at 10:45 am.</i> Next meeting: July 10, 2019 in Nuckolls County.	

Respectfully Submitted,

Signature: Charles F. Neumann Date: May 29, 2019

Charles Neumann, Secretary/Treasurer
Board of Health
South Heartland District Health Department