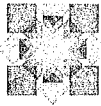


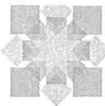


Board of Health Minutes
South Heartland District Health Department
Meeting Location: United Church of Christ, Clay Center, NE 68933
January 8, 2020

Topic, Lead Person	Comments/Actions	Roll Call / Vote
	Staff Present: Michele Bever, Joe Streufert, Janis Johnson	
	Guests: Tim Lewis, Clay County Emergency Manager	
Welcome & Public Comment - Chair	The September Board of Health meeting was called to order by Board President Nanette Shackelford at 8:30 am Open Meeting Statement (read aloud by President N. Shackelford): Prior to this meeting a notice was posted in the newspapers in Adams, Clay, Nuckolls & Webster Counties, and that each member of the Board received a copy of the proposed agenda. The agenda for this meeting was kept continuously current and was available for public inspection at South Heartland District Health Department, 606 N Minnesota Suite 2, Hastings NE. This meeting is being held in open session. A copy of the Nebraska Open Meeting Law is available for public's review.	
Determine Quorum	Introductions / Roll Call <i>Quorum met</i>	Present: Shackelford, Hallock, Stichka, Keifer, Vance, Nejezchleb, Kleppinger, Neumann, Absent: Mead, Fegler-Daiss, Bralita, Samuelson, Kohmetscher Meyer (arrived 8:34), Reimer (arrived 8:35)
Approve or Amend Agenda	Motion by Hallock seconded by Nejezchleb to approve Agenda. Voice vote. <i>Motion Passed – Meyer & Reimer not present for vote.</i>	Ayes: All Nays: None
Declare Conflict of Interest	None.	
Approve Minutes	Board Approval of November 6, 2019 Board Meeting Minutes. Motion made by Vance, Seconded by Meyer. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None
Public Comments	None.	
Local Community Leader – Tim Lewis – Clay County Emergency Manager	Tim Lewis, the Clay County Emergency Manager addressed the board. He comes to Clay County with over 35 years of experience in public safety. He believes that communication and information sharing is key for success in his position. He is excited to partner with public health to promote flu shots and vaccines. Mr. Lewis also gave an update on issues going on within Clay County.	
SHDHD Performance Dashboard	Michele provided an overview of the purpose of the Performance Dashboard and reviewed the dashboard updates and progress in the measures for the most recent quarter and YTD for 2019. With the dashboard in place for the entire 2019 year, Michele explained what information was gained from this tool and how the department plans to better use it during the 2020 year. It was noted that many areas improved throughout the year. The dashboard will be reviewed by staff and adjustments may be made to allow for better tracking going forward. Michele noted that this fits in with accreditation and will help with that process.	
Finances	Joe Streufert reviewed the bank statements for October, November & December with the board along with the financial report ending 12.31.2019. He also shared a report of the current outstanding invoices (\$3,637.80). Joe also noted that SHDHD's Line of Credit balance was \$20K. The Board reviewed the accounts payable and payroll transactions for the past two months and this was acknowledged by the signature of the Board president. Joe noted that SHDHD is making great progress towards having the LOC paid back to zero. Though there were only a few invoices listed as outstanding as of 12.31.2019, the quarter reports for 10.1.2019 – 12.31.2019 are due in January and substantial billing will occur, thus increasing the amount of funds coming in to the health department. Board Approval of Financial Statements: Motion made by Reimer, Seconded by Kleppinger. Voice vote. <i>Motion Passed</i>	



	BREAK	
Committee Reports	<p>Judy Reimer gave a summary from the Policy Committee Meeting held 12.30.2019. Judy, along with Michele and Janis reviewed the Strategic Plan Action Plan & Dashboard (with highlighted Board roles), Public Health Law Enforcement Process (with examples), and Quality Improvement & Performance Management Plan. Janis and Michele referred Board members to the Performance Management Framework diagram in the QI-PM Plan and in the Board packet and explained how the various plans are connected.</p> <p>Joe reviewed Resolution # 2020-1 – Health Insurance. No Change was made to the amount SHDHD pays towards eligible employee’s health insurance. The resolution states the health insurance benefit will be \$6072/employee in 2020.</p> <p>Joe and Michele presented the results of the meeting that Michele, Joe and Dorrann Hultman had with Loup Basin Public Health Department regarding their fee for services program. An overview of the program and the financial benefit of implementing it was shared with the Board. Michele noted that the goal would be to identify gaps within SHDHD’s four counties in which the department could reach those needing vaccines that do not qualify for the vaccine clinic, but have insurance that the department could bill. The feasibility assessment that was done was shared with the board along with the next steps required to keep the process moving forward.</p> <p>Motion to approve <i>QI-PM Plan</i> was made by Reimer and seconded by Hallock. Voice Vote. <i>Motion Passed</i></p> <p>Motion to approve <i>Resolution #2020-1</i> was made by Reimer and seconded by Neumann. Voice vote. <i>Motion Passed</i></p> <p>Motion that the health department take the next steps needed to implement a billable <i>Immunization Program</i> was made by Meyer and seconded by Neumann. Voice vote. <i>Motion Passed</i></p>	<p>Ayes: Samuelson, Fegler-Daiss, Nejezchleb, Meyer, Neumann, Vance, Shackelford, Stichka, Hallock, Kohmetscher, Kleppinger, Mead Nays: None</p> <p>Ayes: All Nays: None</p> <p>Ayes: All Nays: None</p>
Accreditation Update	<p>Janis Johnson shared that the department met the deadline for submitting items into the PHAB portal. The PHAB Committee meets again in March and SHDHD should hear by the end of that month about our accreditation status. She provided a short training on the value of accreditation, including short PHAB video and a fact sheet of satisfaction data gathered from accredited health departments.</p>	
Communication from Executive Director	<p>M. Bever explained the revised format of the Board meeting agenda – which now associates a governance function with each agenda item; keeps an expected outcomes column; maintains the calendar of upcoming observances and events and the Board of Health Principles of Good Faith; adds the new Strategic Plan (2-page); adds the performance management system framework diagram; and adds a summary of the Six Governance Functions. Dr. Bever’s report included a list of carryover bills of interest for the legislative session, which begins today; state and federal legislative highlights; financial and operational highlights; performance management of the CHIP and Strategic Plan; and upcoming Board training opportunities and conferences.</p>	
Bi-Monthly Report	<p>M. Bever gave an overview of the Bi-Monthly Report on 10 Essential Services as prepared by the staff at SHDHD.</p> <p>Board Approval of Bi-Monthly Report: Motion made by Nejezchleb, seconded by Kleppinger. Voice vote. <i>Motion Passed</i></p>	<p>Ayes: All Nays: None</p>
Pre-Annual Meeting Business	<p>The Board Annual Meeting and the Annual Luncheon and Public Health Awards will be held March 4 at The Lark, in Hastings. The Board will meet at 8:30 am in one of the upstairs meeting rooms and the luncheon event will begin at 11:30, in the downstairs main event room. There will likely also be a training opportunity following the luncheon, with the day’s activities completed by 3:00 pm.</p> <p>The Public Health Awards Committee was activated: Peggy Meyer, Sam Nejezchleb, and Nanette Shackelford will serve again, with Michele Bever ongoing.</p>	



	<p>The Nominating Committee was activated: Mike Kleppinger and Mirya Hallock will bring a slate of officers to the March meeting and will also determine reappointments/appointments for the three professional representatives to bring to the March meeting. County Commissioners/Supervisors were made aware of any county board or public-spirited representatives whose terms are ending in March 2020 and will need to be reappointed by the county boards for new 3-year terms beginning in April 2020. Positions up for re-appointment are: Adams – Judy Reimer, Clay – Sandra (Sam) Nejezchleb, Nuckolls – James Keifer, Webster – TJ Vance.</p>	
<p>Communication from Board Members - Chair</p>	<p>1. SALBOH update: Judy Reimer reported that there had not been a meeting in November or December.</p> <p>2. General Communications from Board Members:</p> <ul style="list-style-type: none"> • Shackelford – Two daughters in health fields: one daughter recently received white coat for optometry school, and another daughter recently took the MCAT for medical school. • Neumann – Adams County is looking into a new jail. He also reported on the African Swine Fever, a viral illness, in China which has eradicated 40% of the country's pork population and is affecting the international market (and ripple effect to supporting crops like soybeans, too). Currently only infects swine. • Nejezchleb – There will be an active shooter training at Sandy Creek School on January 16th, 2020 • Hallock – Webster Co. Hospital will host their health fair 3.30.2020 – 4.2.2020. 	
<p>Adjournment</p>	<p><i>Motion to adjourn by M. Kleppinger, seconded by Nejezchleb</i> <i>Adjourned at 10:48 am.</i> <i>Voice Vote. Motion passed.</i></p> <ul style="list-style-type: none"> • Next meeting: March 4, 2020 in Adams County 	<p>Ayes: All Nays: None</p>

Respectfully Submitted,

Signature: Charles F. Neumann Date: 1-27-2020

Charles Neumann, Secretary/Treasurer
Board of Health
South Heartland District Health Department