

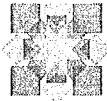


Board of Health Minutes
South Heartland District Health Department
Meeting Location: Blue Hill Community Center, Blue Hill, NE 68930
November 6, 2019

Topic, Lead Person	Comments/Actions	Roll Call / Vote
	Staff Present: Michele Bever, Joe Streufert, Janis Johnson	
	Guests: Mayor Keri Schunk, City of Blue Hill, Nebraska	
Welcome & Public Comment - Chair	The September Board of Health meeting was called to order by Board President Nanette Shackelford at 8:30 am Open Meeting Statement (read aloud by President N. Shackelford): Prior to this meeting a notice was posted in the newspapers in Adams, Clay, Nuckolls & Webster Counties, and that each member of the Board received a copy of the proposed agenda. The agenda for this meeting was kept continuously current and was available for public inspection at South Heartland District Health Department, 606 N Minnesota Suite 2, Hastings NE. This meeting is being held in open session. A copy of the Nebraska Open Meeting Law is available for public's review.	
Determine Quorum	Introductions / Roll Call <i>Quorum met</i> Note: Mirya Hallock left the meeting at 10:43 AM Sam Nejezchleb left the meeting at 10:47 AM	Present: Samuelson, Fegler-Daiss, Nejezchleb, Meyer, Neumann, Vance, Shackelford, Stichka, Hallock, Kohmetscher, Kleppinger, Mead Absent: Reimer, Brailita, Keifer
Approve or Amend Agenda	Motion by P. Meyer seconded by L. Mead to approve Agenda. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None
Declare Conflict of Interest	None.	
Approve Minutes	Board Approval of September 6, 2019 Board Meeting Minutes. Motion made by S. Nejezchleb, Seconded by P. Meyer. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None
Public Comments	None.	
Update on Board Member Appointments	Webster County Supervisor, T.J. Vance, was appointed to the board to replace Lonnie Knehans who recently passed away. Jean Stichka with the UNL Extension office in Nuckolls county joined the board to fill the seat vacated by Matt Blum.	
Audit Report	Joe Streufert reviewed the final audit report issued by the State Auditor of Public Accounts to South Heartland District Health Department. An overview of the audited financial statements was given as well as the recommendations given by the state. Joe noted that this year's audit went smoother than last year, resulting in a lower bill for SHDHD. It was also noted that there were fewer findings in this year's report compared to last year. Joe informed the board that the recommendations have been addressed for the new fiscal year and changes to policy/procedures have been made based on those recommendations.	
SHDHD Performance Dashboard	Michele provided an overview of the purpose of the Performance Dashboard and reviewed the dashboard updates and progress in the measures for the most recent quarter. She explained that most of the measures now have operational definitions and that another measure for the operating line of credit was added based on the Board's suggestion to track the amount of the line of credit used in addition to the number of times it is used.	
Committee Reports	Peggy Meyer gave a summary from the Policy Committee Meeting which was held 10.30.2019. Peggy, along with Michele and Janis reviewed the Strategic Plan, Workforce Development Plan, and Quality Improvement & Performance Management Policy. Motion to approve <i>Strategic Plan</i> was made by P. Meyer and seconded by T. Kohmetscher. Roll Call. <i>Motion Passed</i> Motion to approve <i>Workforce Development Plan</i> was made by P. Meyer and seconded by M. Hallock. Voice vote. <i>Motion Passed</i>	Ayes: Samuelson, Fegler-Daiss, Nejezchleb, Meyer, Neumann, Vance, Shackelford, Stichka, Hallock, Kohmetscher, Kleppinger, Mead Nays: None Ayes: All Nays: None



	<p>Motion to approve <i>Quality Improvement & Performance Management Policy</i> was made by P. Meyer and seconded by T. Kohmetscher. Voice vote. <i>Motion Passed</i></p>	<p>Ayes: All Nays: None</p>
<p>Local Community Leader – Keri Schunk, Mayor, City of Blue Hill</p>	<p>Mayor Keri Schunk of Blue Hill addressed the group regarding the recent announcement of the closure of the Blue Hill Care Center. The closure was announced several months after new owners from the east coast took over the facility. Local leaders quickly rallied to stop the closure, holding a town hall meeting to discuss the community's options. Upon review of the books and with outpouring of support from the community, Azria Health has agreed for the time to keep the facility open. The board asked Keri what will happen in the future, as the owners made no guarantee to keep the facility open for any specific period of time. Mayor Schunk said those options are being discussed and a plan is being made for the future.</p>	
<p>Break</p>	<p>Mayor Schunk was excused for the meeting.</p>	
<p>Finances</p>	<p>Joe Streufert reviewed the bank statements for August and September with the board along with the financial report ending 10.31.2019. He also shared a report of the current outstanding invoices (\$57,630.84). Joe also noted that SHDHD's Line of Credit balance was \$57K. Joe then discussed with the board part of the reason for the higher balance on the LOC was due to the 1422 grant ending last year and moving those staff members on to state funds for their salaries as new grants were being secured. Since that time, multiple new grants have been awarded to SHDHD and most of those staff members' salaries have been moved back to grant funding. It will take a few months to recover from that short fall, but the LOC will be paid back to zero as soon as possible.</p> <p>C. Neumann discussed with the board the need to find alternate funding sources for the health department. He mentioned the possibility of forming a foundation that would be a 501c3 as an extension of the health department for fundraising. M. Bever stated that she had been in contact with an accountant and the head of the Hastings Community Foundation to explore what that process would entail. She also referred the Board back to the funding ideas in the new Strategic Plan and shared that she was looking into some fee for service options. She shared a summary of Nebraska local health department 2018 profiles that included population served, number of staff, FTEs, revenues, and expenses as a comparison to SHDHD. Dr. Neumann then assigned board members the task of researching what other income options the department could consider and asked that they bring those ideas to the next board meeting in January or to reach out to Michele at the office.</p> <p>Board Approval of Financial Statements: Motion made by S. Nejezchleb, Seconded by M. Hallock. Voice vote. <i>Motion Passed</i></p> <p>Neumann suggested a hard copy of the financial disbursements (payroll, accounts payable) be provided at future meetings for all board members to review and sign off that they reviewed.</p>	<p>Ayes: All Nays: None</p>
<p>Communication from Executive Director</p>	<p>Dr. Bever referred to the executive director report included in the meeting materials. The report included:</p> <ul style="list-style-type: none"> • Legislative update on the September 20 interim study hearings for LR 116 (Nebraska Health Care Cash Fund sustainability) and LR 223 (sustainable and adequate state funding to local public health departments). Copies of testimonies from local public health were included in the packet. Committee members (combined Appropriations and HHS) requested additional information, which Friends of Public Health is gathering now. • U.S. Census: the importance of the 2020 U.S. Census count for local health department funding - including per capita formula in our health care cash fund dollars, shared a brief video about the census, and encouraged board members to promote the census in their counties and communities. • Federal funding news and federal action on e-cigarettes from NACCHO • List of new or continuing funding to SHDHD • Other funding streams to explore • PHAB accreditation status – shared the live e-PHAB site and the department's progress in uploading documentation. Due December 3, but planning to have it submitted before Thanksgiving. • Community Health Improvement Plan implementation process – highlights of steering committee activity and shared infographics being developed to promote each priority. 	



	<ul style="list-style-type: none"> Included in the packets: SHDHD 2018 Profile Report and SHDHD 2019 Annual Report to the Legislature Emergent Surveillance needs – Dr. Bever shared update on lung injury associated with e-cigarette use or vaping, including national and Nebraska statistics and roles of local health departments in investigating reported cases. 	
Bi-Monthly Report	<p>M. Bever gave an overview of the Bi-Monthly Report on 10 Essential Services as prepared by the staff at SHDHD.</p> <p>Board Approval of Bi-Monthly Report: Motion made by S. P. Meyer, Seconded by M. Kleppinger. Voice vote. <i>Motion Passed</i></p>	Ayes: All Nays: None
Communication from Board Members - Chair	<p>1. SALBOH update: No Meeting.</p> <p>2. General Communications from Board Members:</p> <ul style="list-style-type: none"> Shackelford – Construction has begun on the new pool in Clay Center. Also, Nanette will take over as Mayor of Clay Center on 11.19.2019 	
Adjournment	<p><i>Motion to adjourn by M. Kleppinger, seconded by D. Fegler-Daiss.</i></p> <p><i>Adjourned at 10:52 am.</i></p> <p>Voice Vote. <i>Motion passed.</i></p> <p>Next meeting: January 8th, 2020 in Clay County.</p>	Ayes: All Nays: None

Respectfully Submitted,

Signature: Charles F. Neumann Date: 11-13-2019

Charles Neumann, Secretary/Treasurer
Board of Health
South Heartland District Health Department