



**Board of Health Minutes**  
**United Church of Christ Friendship Hall**  
**May 4, 2016, 8:30 a.m.**

Topic, Lead Person	Comments/Actions	Vote
		Staff Present: Michele, Denise, Janis
Welcome & Public Comment - Chair	<p>Open Meeting Statement:                      Prior to this meeting a notice was posted in the newspapers in Adams, Clay, Nuckolls &amp; Webster Counties, and that each member of the Board received a copy of the proposed agenda. The agenda for this meeting was kept continuously current and was available for public inspection at South Heartland District Health Department, 606 N Minnesota Suite 2, Hastings NE. This meeting is being held in open session.                      A copy of the Nebraska Open Meeting Law has been posted in this meeting room and is available for public's review.</p>	
	<p>Roll Call:                      Introductions:</p>	<p>Present: Bohrer, Griffin, Kuehner, Kleppinger, Meyer, Neumann, Oldham, Reimer, Salyards, Samuelson, Shackelford, Siemsen.                      Absent: Clark, Christensen</p>
	Public Comments- No Comments	
	Motion to approve the agenda was made by a unanimous Consent of the Board of Health	Ayes; All; Nays: None
Previous Board Meeting	<p>Approve Minutes for March 2 meeting Motion to accept minutes was made by Neumann and seconded by Shackelford.</p> <p>Update on Board Appointments:                      BOH recommends approaching D. Clark with concerns about his position as Secretary/Treasurer; BOH expects his participation in budget preparation and to fulfill his commitments.</p> <p>Announcement: D, Griffin is resigning from the BOH due to moving to Texas. C. Neumann will be looking for a replacement.</p>	Ayes: All; Nays: None
Finances	Motion to accept Financial report was made by Salyards and seconded by Meyer	Ayes: All Nays: None
Committee Reports	<p>Personnel Committee – J. Reimer                      Personnel Committee recommends no COLA raise this year due to low inflation. SHDHD will continue looking at the insurance option for staff within the parameters of what SHDHD has budgeted in the past.</p> <p>Policy Committee – M. Oldham                      Policy committee Recommendations: SHDHD adopts the Transportation of Sensitive Documents                      Travel Time/Per Diem Compensation                      Policy.</p>	<p>Ayes: Bohrer, Griffin, Kuehner, Kleppinger, Meyer, Neumann, Oldham, Reimer, Salyards, Samuelson, Shackelford, Siemsen. Nays: None                      Absent: Clark, Christensen.</p>
Accreditation	<p>Accreditation Update – Janis Johnson                      Line of sight Concept                      Organizational Chart</p>	
CHIP	<p>Community Assessment &amp; Health Improvement Plan Progress- M Bever                      Update on 2015 Mini-MAPP needs assessment results &amp; progress on 2013-2018 CHIP</p>	
Local Community Leaders	Brenda Searle, School Nurse & Teammates Program Coordinator, Sandy Creek School presented on the Teammates program.	



	<p>J. Reimer left @ 10:00  N. Shackelford left @ 10:15  D Siemsen left @ 10:40</p>	
<p>Communications from the Exec. Director</p>	<ul style="list-style-type: none"> <li>• Bi Monthly Report</li> <li>• Community Health Improvement Needs Assessments, Shared Draft of new Dashboard.</li> <li>• Legislative Update, LB 1013 and LB 1032 did not come out of committee but there are interim studies for both. Radon Resistant New Construction bill was not Prioritized. LR522 will focus on funding for cancer screening.</li> <li>• CMS Grant Proposal is being written by NALHD on behalf of 13 local health departments</li> <li>• Environmental: Radon Data summary/Nitrates- data analysis by Hastings College student partnership with Hastings Utilities and SHDHD. SHDHD would like to share results with Public Water Systems and local governments.</li> <li>• Admin/Management: HBE assessment on accounting process at SHDHD. Bever &amp; Ferguson attended training and brought back tools to be working into accounting process for FY 2017. Ferguson gave update on Locky virus event at SHDHD and solution.</li> <li>• Audit scheduled for July 26-27 by McDermott &amp; Miller</li> <li>• Vehicle Insurance/use of personal vehicles for work discussion, will bring Brian Bassett from Ellerbrock Norris in to talk to staff.</li> <li>• Need to schedule Personnel Committee in May, Policy Committee in May and Budget committee in June.</li> <li>• Conferences/Training opportunities for Board Members. Preparedness Symposium/ Biocontainment Unit Training, NALBOH Annual Meeting</li> </ul>	
<p>Communications from Board Members</p>	<p>P. Meyer promoted an upcoming the Brodstone Hospital run/walk at park in Superior</p> <p>P. Salyards voiced concern about Zika Virus- encouraged additional communication with public.</p>	
<p>Adjournment</p>	<p>11:00</p>	

Signature: \_\_\_\_\_ Date: \_\_\_\_\_