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<th>Topic, Lead Person</th>
<th>Comments/Actions</th>
<th>Roll Call / Vote</th>
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| **Welcome & Public Comment** - Chair | March Board of Health meeting was called to order by President R. Kuehner at 8:34 a.m.  
Open Meeting Statement: Prior to this meeting a notice was posted in the newspapers in Adams, Clay, Nuckolls & Webster Counties, and that each member of the Board received a copy of the proposed agenda. The agenda for this meeting was kept continuously current and was available for public inspection at South Heartland District Health Department, 606 N Minnesota Suite 2, Hastings NE. This meeting is being held in open session. A copy of the Nebraska Open Meeting Law has been posted in this meeting room and is available for public’s review. | Present: Bohrer, Hallock, Kuehner, Kleppinger, Mead, Meyer, Neumann, Oldham, Reimer, Samuelson. Absent Blum, Christensen, Salyards, Shackelford, Siemsen |
| **Roll Call:** | | |
| **Introductions: None** | | |
| **Approve or amend agenda:** Motion to accept agenda was made by Meyer and seconded by Oldham.  
*Motion Passed* | Ayes; All  
Nays: None |
| **Public Comments:** None | | |
| **Minutes of previous meeting** | Motion to accept minutes from January 4, Board of Health meeting was made by Neumann and seconded by Reimer  
*Motion Passed* | Ayes; All  
Nays: None |
| **Resolutions for Public Health Awards** | Motion to adopt the Public Health Awards Resolutions #2017-1 and #2017-2, was made by Neumann and seconded by Meyer.  
*Motion Passed* | Ayes: All  
Nays: None |
| **Accreditation Update:** | Accreditation Update- Janis Johnson  
General update on where we are in process of Accreditation and introduction to Principles of Ethical Practice of Public Health.  
Shackelford arrived @ 8:47. | |
| **Policies and Plans** | Motion to adopt Principles of Ethical Practice of Public Health was made by Meyer and seconded by Shackelford.  
*Motion Passed*  
Motion to Approve Highly Infectious Disease Plan was made by Reimer and seconded by Neumann.  
*Motion Passed* | Ayes: All. Nays: None  
Ayes: All. Nays: None |
| | Board reviewed draft of annual report, some suggestions/feedback was provided. Board agreed it is not necessary for the Board to approve the annual report. | |
## Finances

Financial Report – Dr. Bever presented the financials
- Motion to accept the Financials report was made by Neumann and seconded by Shackelford.

**Motion Passed**
- Line of Credit - D. Ferguson reported that SHDHD did not use the line of credit in this financial period.
- Grants/Funding – Notified by DHHS of additional $2,390.00 available for work on Accreditation. We will have an amendment to this sub-award.
- Sub-award/Fiscal Agent Status-TRIMRS: reported that all assets of TRIMRS funds and property was turned over to Central District Health Department, the new TRIMRS fiscal agent. SHDHD is in the process of responding to the preliminary findings regarding documentation review from TRIMRS site visit by DHHS held on August 3, 2016.
- The response to auditor recommendation was provided to the BOH. M. Oldham suggested that a written memo be provided to each staff member that had an adjustment to his/her vacation accrual.

## Annual Meeting Business

- Board Member/Officer Re-appointment: Dixie Siemsen was re-appointed by the Clay County Board for a 1 year term only. Judy Reimer was re-appointed for a 3-year term; Roger Bohrer was appointed for another 3-year term; and Doyle Christensen was appointed for a 3 Year term.
- Motion was made by M. Oldham to re-appoint Dr. Phyllis Salyards as Physician, Michael Kleppinger, DDS, as Dentist and Lindsay-Waechter-Mead, DVM, as Veterinarian. Seconded by J. Reimer.
- Officers are continuing into the second year of 2-year terms: President Ron Kuechner, Vice President Phyllis Salyards and Secretary/Treasurer Nanette Shackelford.
- Conflict of Interest, Confidentiality, Board Commitment Statements. These were handed out and completed at meeting.
- Principles of Good Faith provided for review.
- Board Committees – Committee Assignments for 2017-2018:
  - Budget Committee; N. Shackelford, C. Neumann, E. Samuelson & R. Kuechner
  - SALBOH Rep: J. Reimer
  - Wellness Committee, Board Rep.- J. Reimer
  - Nominating Committee: M. Kleppinger, and R. Kuechner (We need one more).
  - Check Signing Authority R. Kuechner, President, N. Shackelford, Sec/Treasurer, C. Neumann and J. Reimer. (N. Shackelford completed bank paperwork to be added to check signing authority)
- Board Roster/Contact Updates – Changes to Roster were noted, new roster to be sent to board members.
- 2017 Board Meeting Dates- 2017-2018 revised board meeting schedule was handed out.
- Review Board Roles: Board members received a copy of pg. 18-19, 33 of the Board orientation manual for review.
- Board Meeting evaluation form was provided and completed at the meeting.
- Request by C. Neumann to review bylaws for quorum and roll call vote.

## Communications from the Exec. Director

- Highlights of the Bi-monthly report
- SHDHD Staff were introduced with a brief sentence about what they do at the Agency. Board members asked questions about vaccine coverage rates, rubies algorithms to healthcare providers.
- Executive Director updated on Legislative issues at state and federal levels (meetings with Kuehn & Halloran, NACO legislative committee, LB438,
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<th>Introduction of Local Community Leader</th>
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<td>Executive Director M. Bever introduced Mayor Corey Stutte, City of Hastings. Dr. Stutte provided an overview of Hastings 2021 Plan.</td>
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<td>J. Reimer – SALBOH senator breakfast in Lincoln in March, Invited Board members to go to NALBOH Annual Conference this year in Cleveland in August. Update that LB 22 was approved and signed by the Governor, which means a cut of 10% to our LB1060 funds.</td>
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<td>M. Kleppinger spoke on Mission of Mercy at Fonner Park on April 7 &amp; 8 for free dental work for all ages. They are also looking for volunteers for that day.</td>
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<td>N Shackelford- told the board about Special Children’s Fund- a foundation that supplies gas cards for medical appointments, formula and other support for low income families who just cannot afford the items. Nanette is treasurer for this group. She is exploring whether they might consider supporting a special immunization clinic to promote HPV vaccine.</td>
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<td>11:14</td>
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Respectfully Submitted,

Signature: [Signature]

Date: 5/3/2017

Nanette Shackelford, Secretary/Treasurer
Board of Health
South Heartland District Health Department