



Board of Health Minutes
South Heartland District Health Department
Meeting Location: Salem Lutheran Church, Superior, NE
November 7, 2018

Topic, Lead Person	Comments/Actions	Roll Call / Vote
	Staff Present: Michele Bever, Joe Streufert Guests Present: Treg Vyzourek, CEO Brodstone Memorial Hospital	
Welcome & Public Comment - Chair	November Board of Health meeting was called to order by Board President Nanette Shackelford at 8:30 am Open Meeting Statement (read aloud by President N. Shackelford): Prior to this meeting a notice was posted in the newspapers in Adams, Clay, Nuckolls & Webster Counties, and that each member of the Board received a copy of the proposed agenda. The agenda for this meeting was kept continuously current and was available for public inspection at South Heartland District Health Department, 606 N Minnesota Suite 2, Hastings NE. This meeting is being held in open session. A copy of the Nebraska Open Meeting Law has been posted in this meeting room and is available for public's review.	
Determine Quorum	Introduction /Roll Call <i>Quorum met</i>	Present: Blum, Brailita, Fegler- Daiss, Hallock, Kleppinger, Kuehner, Meyer, Nejezchleb, Shackelford. Arriving after first vote to approve agenda: Neumann, Reimer Absent: Bohrer, Christensen, Samuelson, Wachter-Mead
Approve or Amend Agenda	Motion by P. Meyer seconded by M. Kleppinger to approve Agenda. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None
Public Comments	None.	
Local Community Leader	Dr. Bever introduced Treg Vyzourek, CEO of Brodstone Memorial Hospital since January 2018. Treg gave an overview of the history and services of the hospital and shared that BMH underwent construction to house specialists, passed a recent CMS inspection and have consistently high HCAHPS scores (patient satisfaction survey). They held their 1st annual Gala Event which raised over \$50k. Treg also spoke of the hospital's community involvement through their new business health program (pre-employment wellness screening, drug screening), offering Smart Moves diabetes prevention classes, sponsoring Runs, and grilling hotdogs/hamburgers at community events. He gave his personal opinion on the passage of the Medicaid Expansion bill that passed on the previous night's election. He is supportive of the measure and believes it will benefit the communities that his hospital serves as it is a higher poverty area with a population that needs health care services. He stated the BMH is working with SHDHD on the Community Health Assessment activities and that mental health will be a focus for BMH in 2019. N. Shackelford commented that Sandy Creek School's Career Pathways program is partnering with Brodstone. Treg shared that BMH is working to "grow their own" due to the difficulty in attracting qualified employees.	
Approve Minutes	Board Approval of September 5th, 2018 Board Meeting Minutes. Motion made by D. Fegler-Daiss, Seconded by M. Blum. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None
Finances	Joe Streufert reviewed the bank statements for August and September with the board along with the financial report ending 10.31.2018. A report of the current invoices that SHDHD is waiting for payment on was also shared with the board. Board Approval of Financial Statements. Motion made by J. Reimer, Seconded by C.Neumann. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None
Annual Audit Report	Joe Streufert provided to the Board an overview of the Final Audit report from the State Auditor of Public Accounts. The audit findings were reviewed with the board as well as the steps that have been taken or will be taken to remedy these findings. Questions from board members were answered by Michele Bever and Joe Streufert.	Ayes: All Nays: None



	Board Acceptance of the Audit Report. Motion made by R. Kuehner, Seconded by M. Blum. Voice vote. <i>Motion Passed</i>	
Public Health Emergency Preparedness (PHEP) Program Audit Report recommendations and SHDHD Response	Joe Streufert highlighted the recommendations from the PHEP program review and the steps take to remedy these	
Policy Committee Report	Peggy Meyer reviewed the minutes from the last policy committee meeting with the board. Quality Improvement (QI)/Performance Management (PM) projects related to the meeting were discussed. Policy Review Protocol, Inventory (Fixed Asset), Records Retention Policy.	
Accreditation Update	Michele Bever reviewed the current status of the PHAB Action Plan as well as the process for moving forward. As of the meeting, there were only 3 areas left to be completed. The deadline for submission of the action plan is 11/25/2018, but Michele and Janis Johnson plan to have the Action Plan submitted in advance of that date.	

Bi Monthly Report on 10 Essential Services from Staff	The September-October Bi-Monthly Report on the 10 Essential Services was provided in the Board packets. Motion to accept the Bi-monthly report was made by C. Neumann and seconded by P. Meyer. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None
Communication from Executive Director	<p>The Executive Director Report was provided in the Board packets, including:</p> <ol style="list-style-type: none"> 1. Financial and Grants highlights <ul style="list-style-type: none"> • Organizational Annual Financial Audit • Public Health Emergency Preparedness (PHEP) program audit • Funding & New Grants /Subawards 2. Legislative Update: New State Senator for District 38, Visit from Congressman Adrian Smith, Nebraska Medicaid Expansion Initiative No. 427, NACCHO Action Alert for Public Charge rule change 3. PHAB Accreditation Update 4. Workforce Development/Staffing Needs – Community Health Worker position 5. Community Health Assessment (CHA)/Community Health Improvement Plan (CHIP) Update 6. Annual Report to DHHS 7. E.D's Work/Life balance notes. <p>Michele shared with the board that the Ag Safety Grant that SHDHD had applied for was not funded, however, we were encouraged to apply again next year. There was a very high number of applicants for this grant, which made it very competitive. Chuck Neumann suggested there is a need for forums/presentations on the proper use and health impacts of farm chemicals, especially something more than the 6 hours of training required every 2 years.</p> <p>The status of other grant applications was also discussed as it is important to the future of the health department to find adequate funding, especially considering the Chronic Disease Prevention (1422) grant ending on 9/30/2018. With the loss of \$208,000 per year in funding, Michele and staff have been working to fund alternate funding through other grants available. The Board discussed sending a response letter called for by NACCHO regarding the proposed changes to immigration laws designed to safeguard health care, nutrition, housing and economic security for immigrants. U.S. Department of Homeland Security is proposing a rule change that would restrict/deny that access to immigrants. It was suggested that a letter from our Board of Health be drafted in response. Michele will draft the letter and send to the Board for their review. The Board suggested that Michele use the new Public Health Law Review process with this issue to provide more information to the Board. C. Neumann inquired as to how much of the funding to the Federal programs that are impacted by this rule actually makes it to patient care after various levels of bureaucracy. Michele said that she would look into that and include what she finds in the review template.</p> <p>A motion was made by D. Brailita and seconded by S. Nejezchleb to have Michele draft the letter and send to the board electronically to review and approve prior to submission. <i>Motion Passed</i></p>	Ayes: All Nays: None



<p>Next Board Meeting and Board Strategic Planning</p>	<p>Board President, Nanette Shackelford mentioned that the next Board meeting is scheduled for Wednesday, January 2, 2019. After a brief discussion of the date being so close to the holidays, a poll was taken to see what members would be able to attend that day. The number of members who could be present that day would not meet the requirements for a quorum, therefore it was suggested that the date be moved to the following Wednesday, January 9th. Along with the regular board meeting, Nanette suggested that we also schedule the annual strategic planning meeting to follow immediately after. Board members preferred combining strategic planning rather than two separate meetings. Suggestions for the location of the meeting were discussed. Ron Kuehner will check on the availability of the community room in Blue Hill for that day.</p> <p>Board approval of moving the date for the next meeting to January 9th, 2019 with the Strategic Planning meeting to follow immediately afterward. Motion made by S. Nejezchleb and seconded by C. Neumann. Voice vote.</p> <p><i>Motion Passed</i></p>	<p>Ayes: All Nays: None</p>
<p>Communication from Board Members - Chair</p>	<p>1. SALBOH update: Reimer - No SALBOH update per Judy Reimer as they still have not had a meeting.</p> <p>2. General Communications from Board Members:</p> <ul style="list-style-type: none"> • Shackelford – Nanette mentioned the difficulty in getting quality care for veterans as so many homes and services are closing. • Nejezchleb – Former Board member Dixie Siemsen is recovering at Perkins. 	
<p>Adjournment</p>	<p><i>Motion to adjourn by M. Blum, seconded by S. Nejezchleb.</i></p> <p><i>Adjourned at 10:49 am.</i></p> <p>Next meeting: January 9, 2018 in Webster County.</p>	

Respectfully Submitted,

Signature: Charles F. Neumann Date: Jan. 3, 2019

Charles Neumann, Secretary/Treasurer
Board of Health
South Heartland District Health Department