

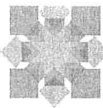


Board of Health Minutes
South Heartland District Health Department
Meeting Location: Mezzanine Conference Room, The Lark, Hastings, NE 68901
March 4, 2020

Topic, Lead Person	Comments/Actions	Roll Call / Vote
	Staff Present: Michele Bever, Joe Streufert, Janis Johnson, Jim Morgan, Liz Chamberlain, Jean Korth, Brooke Wolfe, Jessica Warner, Odeth Mendez Peraza, Dorrann Hultman.	
	Guests: Ron Pughes, Adams County Emergency Manager, Coordinator of Central Nebraska Medical Reserve Corps	
Welcome & Public Comment - Chair	The September Board of Health meeting was called to order by Board President Nanette Shackelford at 8:31 am	
	Open Meeting Statement (read aloud by President N. Shackelford): Prior to this meeting a notice was posted in the newspapers in Adams, Clay, Nuckolls & Webster Counties, and that each member of the Board received a copy of the proposed agenda. The agenda for this meeting was kept continuously current and was available for public inspection at South Heartland District Health Department, 606 N Minnesota Suite 2, Hastings NE. This meeting is being held in open session. A copy of the Nebraska Open Meeting Law is available for public's review.	
Determine Quorum	Introductions / Roll Call <i>Quorum met</i> <i>Dick Shaw, Clay County Board of Supervisors, is attending his first meeting as he was appointed by the Clay County Board to replace Eric Samuelson on SHDHD's Board of Health during the CC Board's reorganization in January.</i>	Present: Neumann, Nejezchleb, Reimer, Kohmetscher, Hallock, Fegler-Daiss, Meyer, Waechter-Mead, Shaw, Kleppinger, Shackelford. Absent: Keifer, Vance, Stichka, Brailita
Approve or Amend Agenda	Motion by Nejezchleb seconded by Kleppinger to approve Agenda. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None
Declare Conflict of Interest	None declared.	
Approve Minutes	Board Approval of January 8, 2020 Board Meeting Minutes. Motion made by Meyer, Seconded by Fegler-Daiss. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None
Public Comments	None.	
Local Community Leader – Ron Pughes - Adams County Emergency Manager	Ron Pughes, the Adams County Emergency Manager and Director of the Central Nebraska Medical Reserve Corps addressed the board. He explained the role of CNMRC in the 23 counties it serves and the trainings it provides to the public and businesses.	
Bi-Monthly Report	Staff Members present gave highlights of their program areas: Liz talked about Falls Prevention; Jean mentioned the completed Annual Report and the Healthy Kids project (Maternal Child Health Grant); Brooke spoke about Healthy Kids project and Rural Behavioral Health Network development (HRSA grant); Jessica spoke briefly on Coronavirus, Flu, disease investigations and a norovirus outbreak in a long term care facility; and Odeth and Dorrann spoke about Every Woman Matters program and the collaborative impact project for improving breast cancer screening rates. Board Approval of Bi-Monthly Report: Motion made by Reimer, seconded by Hallock. Voice vote. <i>Motion Passed</i> <i>Liz & Jean left the meeting at 9:14 am</i>	Ayes: All Nays: None
Situation Update – Coronavirus Preparedness	Jessica Warner gave the board an update and current status of the Coronavirus outbreak and its effects around the world as well as in United States and Nebraska specifically. Michele added a brief summary of health department actions in the last month. <i>Jessica, Brooke, Dorrann & Odeth left the meeting at 9:45 am</i>	



<p>Revised SHDHD Emergency Response Plan</p>	<p>Jim Morgan reviewed the revised ERP with the board. No significant changes were made to the plan, only minor changes.</p> <p>Board Approval of Revised Emergency Response Plan: Motion made by Nejezchleb, seconded by Kohmetscher. Voice vote. <i>Motion Passed</i> <i>Jim left the meeting at 9:54 am</i></p>	<p>Ayes: All Nays: None</p>
<p>SHDHD Performance Dashboard</p>	<p>Michele reviewed the most updated version of the SHDHD Performance Dashboard. The 2020 dashboard is similar to the 2019 dashboard, with some deleted, new or revised measures.</p>	
<p>Finances</p>	<p>Joe Streufert reviewed the bank statements for January along with the financial report ending 2.28.2020. He also shared a report of the current outstanding invoices (\$42,374.79). Joe also noted that SHDHD's Line of Credit balance was \$55K. The Board reviewed the accounts payable and payroll transactions for the past two months and this was acknowledged by the signature of the Board president. Joe noted that SHDHD is continuing to make progress towards having the LOC paid back to zero. Joe and Michele updated the board on their visit with the Hasting Community Foundation and SHDHD's plan to participate in Give Hastings Day for 2020, which could provide additional funding for the department.</p> <p>Joe also provided the board with a listing of surplus computers and printers for destruction as they no longer work and have been removed from service. Several Board members shared dates of recycling events in their counties that we could use for disposal.</p> <p>Board Approval of Financial Statements: Motion made by Meyer, Seconded by Fegler-Daiss. Voice vote. <i>Motion Passed</i></p> <p>Board Approval of Surplus Equipment Destruction: Motion made by Hallock, seconded by Nejezchleb. Voice vote. <i>Motion Passed</i></p>	<p>Ayes: All Nays: None</p> <p>Ayes: All Nays: None</p>
<p>Strategic Plan Updates</p>	<p>Michele updated the board on the progress for Goal 2: Financial Stability by discussing the visit with Hastings Community Foundation, Medicaid Billing as well as advocating for State General Funds.</p> <p>BREAK</p>	
<p>Committee Reports</p>	<p>Nanette reviewed the Public Health Awards nominations from the committee with the rest of the board.</p> <p>Motion to approve <i>Resolution 2020-2</i> was made by Meyer and seconded by Shaw. Voice Vote. <i>Motion Passed</i></p>	<p>Ayes: All Nays: None</p>
<p>Annual Meeting Business</p>	<p>Michele reviewed the current Board member terms as well as the BOH Meeting Attendance for the previous year.</p> <p><i>Election of Officers:</i> Mike Kleppinger presented the Nominating Committee's slate of Officers for new 2-year terms (all willing to remain in their roles) President: Nanette Shackelford; Vice President: Mirya Hallock; Secretary/Treasurer: Charles Neumann.</p> <p>Motion to approve the slate of officers was made by Kleppinger and seconded by Meyer. Voice Vote. <i>Motion Passed</i></p> <p><i>Appointment of Professional Representatives:</i> all three professional representative positions are up for re-appointment. Kleppinger presented the Nominating Committee's recommendations for professional representatives (all willing to fill another 3-year term); Dentist: Mike Kleppinger; Board Physician: Daniel Brailita; and Veterinarian: Lindsey Waechter-Mead.</p> <p>Motion to approve the recommended professional representatives was made by Kleppinger and seconded by Waechter-Mead. Voice Vote. <i>Motion Passed</i></p> <p>The following committee changes were discussed by the board:</p> <p>Dick Shaw will replace Eric Samuelson on the Budget Committee.</p> <p>Judy Reimer will come off of the Policy Committee due to her retirement from the Board of Health. Board consensus that the policy committee had enough members without replacing Reimer.</p>	<p>Ayes: All Nays: None</p> <p>Ayes: All Nays: None</p>



	<p>Mirya Hallock will replace Judy Reimer as the Board’s SALBOH representative.</p> <p>Peggy Meyer will replace Judy Reimer on the SHDHD’s WOW (Worksite Wellness) Committee.</p> <p>Public Health Awards Committee – No Changes</p> <p>Nominating Committee – No Changes</p> <p>Ethics Committee – Michele will ask either James Keifer or Jean Stichka to join the Ethics Committee (to replace Matt Blum from Nuckolls County, who left the Board last year)</p> <p>It was noted that Judy Reimer will need to be removed from the signature cards for the Checking and Savings accounts at Heritage Bank. The Board recommended that Donna Fegler-Daiss be added to the account and as backup signatory. Joe will initiate the paperwork and come back to the Board in May for approval of the changes to check signing authority.</p> <p>Motion to approve <i>Committee Appointments</i> was made by Kleppinger and seconded by Kohmetscher. Voice Vote. <i>Motion Passed</i></p> <p>Michele reviewed meeting calendar for next year and passed around a Board of Health Member Roster for members to update their contact information.</p>	<p>Ayes: All Nays: None</p>
<p>Communication from Executive Director</p>	<p>Due to time constraints Michele asked the Board for questions about any of the topics in the Executive Director’s Report that they received in their packet. There were none.</p>	
<p>Evaluation of Executive Director</p>	<p>Nanette Shackelford provided a summary of the annual performance review of Executive Director Michele Bever, noting that there were evaluations completed by 3 peers, 10 staff members and approximately half of the board members. She reported that the review was positive and highlighted strengths and opportunities. She stated that she would be sharing a summary with Dr. Bever.</p>	
<p>Communication from Board Members - Chair</p>	<p>1. SALBOH update: Judy Reimer reported that there had not been a meeting in January or February.</p> <p>2. General Communications from Board Members:</p> <ul style="list-style-type: none"> • Reimer – Judy will be attending the 2nd day of the upcoming Public Health Conference as well as the NALBOH strategic planning meeting afterward. • Shackelford – Informed the board that the Clay Center Pool construction is approximately 65% completed. Also stated that a Stop the Bleed demonstration training was provided by the Central Nebraska Medical Reserve Corps at Sandy Creek Schools. • Hallock – Webster Co. Hospital will host their health fair 3.30.2020 – 4.2.2020, 6-9 am daily. • Meyer – Nuckolls County Health Fair will be from 9-12 on April 25th in Superior • Waechter-Mead – Informed the board that the family of coronaviruses has been around for a long time in animals. She also cited a study last year from the CDC that stated suicide in veterinarians is higher than general population and female veterinarians is significantly higher than in their male counterparts. (https://www.cdc.gov/media/releases/2018/p1220-veterinarians-suicide.html) Some reasons: educational debt-to-income ratio, work/life balance, euthanasia drug access • Kohmetscher – stated with this influenza season there are TamiFlu shortages 	
<p>Adjournment</p>	<p><i>Motion to adjourn by Nejezchleb, seconded by Fegler-Daiss</i> <i>Adjourned at 11:02 am.</i> <i>Voice Vote. Motion passed.</i> Next meeting: May 6, 2020 in Nuckolls County</p>	<p>Ayes: All Nays: None</p>

Respectfully Submitted,

Signature: Charles F. Neumann Date: Mar. 6, 2020

Charles Neumann, Secretary/Treasurer
Board of Health
South Heartland District Health Department