



**Board of Health Minutes**  
**South Heartland District Health Department**  
**Meeting Location: Blue Hill Community Center, Blue Hill, NE**  
**January 9, 2019**

Topic, Lead Person	Comments/Actions	Roll Call / Vote
	Staff Present: Michele Bever, Joe Streufert Guests Present: Marisa L'Heureux	
Welcome & Public Comment - Chair	November Board of Health meeting was called to order by Board President Nanette Shackelford at 8:30 am  Open Meeting Statement (read aloud by President N. Shackelford): Prior to this meeting a notice was posted in the newspapers in Adams, Clay, Nuckolls & Webster Counties, and that each member of the Board received a copy of the proposed agenda. The agenda for this meeting was kept continuously current and was available for public inspection at South Heartland District Health Department, 606 N Minnesota Suite 2, Hastings NE. This meeting is being held in open session. A copy of the Nebraska Open Meeting Law has been posted in this meeting room and is available for public's review.	
Determine Quorum	Introduction /Roll Call  <i>Quorum met</i>	Present: Blum, Fegler-Daiss, Hallock, Kleppinger, Kuehner, Meyer, Nejezchleb, Shackelford, Samuelson, Wachter-Mead, Neumann. Absent: Bohrer, Christensen, Reimer
Approve or Amend Agenda	Motion by M. Kleppinger seconded by M. Blum to approve Agenda. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None
Public Comments	None.	
Local Community Leader	Rev. Kuehner introduced Marisa L'Heureux, APRN of Blue Hill Clinic. Marisa is a native of Blue Hill and she gave a brief history of her career and time with the Blue Hill Clinic. She sees between 10 and 20 patients daily at the clinic, serving ~3,000 annually. If she is not in clinic, the clinic is closed due to staffing. Blue Hill lost a lot of providers when it lost its rural health status. Some concerns that she has for her community are the delayed response time from EMT's and the lack of public transportation to get patients in to the clinic, or out to other facilities (MLH). There are 10 EMT's in their area, however, with the delayed response time, she sends people by private car more often than not as it is faster for the patient. Marisa noted that the fire fighters in their area are very helpful when needed. She mentioned as well that the nursing home does well, but does struggle with staffing issues and keeping enough residents to support their services. A new Physical Education teacher in the community has started a walking club with good community involvement. She is actively working with the community for a new pool to help keep the kids of the community busy and active (the current pool location requires patrons to cross the highway).	Dr. Brailita arrived.
Approve Minutes	Board Approval of November 7th, 2018 Board Meeting Minutes. Motion made by D. Fegler-Daiss, Seconded by P. Meyer. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None
Board Vacancies	Nanette Shackelford announced two vacancies created as Doyle Christensen and Roger Bohrer were not re-elected in their counties. Those county boards will appoint new members to our board at their first meeting in January. Nanette then asked Mike Kleppinger, Chairman of the Nominating Committee for the committees' nomination to complete the Vice President's term, as that had been held by Doyle Christensen. The committee nominated Mirya Hallock to be Vice President, which she accepted. Mirya will lead the March 6 <sup>th</sup> annual meeting in Nanette's absence. Motion to approve nomination of Mirya Hallock as Vice President to complete term by C. Neumann, Seconded by L. Waechter-Mead. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None
Finances	Joe Streufert reviewed the bank statements for October and November with the board along with the financial report ending 12.31.2018. A report of the current invoices that SHDHD is waiting on for payment was also shared with the board.	Ayes: All Nays: None



	Board Approval of Financial Statements. Motion made by M. Blum, Seconded by D. Brailita. Voice vote. <i>Motion Passed</i>	
Finance Committee Report	Charles Neumann provided an update from the most recent Finance Committee meeting. The general liability insurance policy with Ellerbrock-Norris was renewed the for the final year of its 3-year term. Next year the policy will be opened up for bids. The committee is also asking the department to look into whether SHDHD might qualify for NIRMA. The Health Insurance Resolution for 2019 was also brought forward for vote. Board Approval of Health Insurance Resolution #2019-1. Motion from Committee - C Neumann, Seconded by P. Meyer. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None
Policy Committee Report	Peggy Meyer reviewed the minutes from the last Policy Committee meeting with the board. Cash Management Policy, Health Literacy Policy and Public Health Law Template were discussed. These were all brought forward for vote. Board Approval of Cash Management, Health Literacy and Public Health Law Template. Motion from Committee - P. Meyer, Seconded by S. Nejezchleb. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None
Ethics Committee Report	Michele Bever reviewed the meeting minutes from the last Ethics Committee Meeting. The committee has been reviewing the process for reporting and deliberating issues and is currently working on a process map for this purpose.	
Draft Annual Report	Michele Bever shared a copy of the draft 2018 annual report and asked for Board input. Staff will finalize the report for distribution at County Board meetings in January/February, the annual luncheon in March and for the general public. She noted that staff has done the majority of work on the report under her supervision. The report should be completed soon.	

Bi Monthly Report on 10 Essential Services from Staff	The November-December Bi-Monthly Report on the 10 Essential Services was provided in the Board packets. Motion to accept the Bi-monthly report was made by M. Hallock and seconded by M. Blum. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None
Communication from Executive Director	The Executive Director Report was provided in the Board packets, including: <ol style="list-style-type: none"> <li>1. Financial and Grant <ul style="list-style-type: none"> <li>• Delayed subaward agreements and delayed subaward payments</li> <li>• Update on Funding &amp; New Grants /Subawards</li> <li>• Nebraska DHHS/Division of Public Health leadership gaps/vacancies</li> </ul> </li> <li>2. Legislative Update: New State Senator for District 38 – Dave Murman; Nebraska Medicaid Expansion Initiative No. 427 – passed; Response to NACCHO Action Alert for Public Charge rule change; Partnership building with NACo / List of NACo’s priorities; Meeting with Senator Halloran re: mental health services needs.</li> <li>3. PHAB Accreditation Update</li> <li>4. Workforce Development/Staffing Needs – Community Health Worker position; adjustments for leave requests for two staff</li> <li>5. Community Health Assessment (CHA)/Community Health Improvement Plan (CHIP) Update</li> <li>6. SHDHD’s Annual Report</li> <li>7. E.D’s Work/Life balance notes.</li> </ol>	Ayes: All Nays: None
Executive Director Evaluation	Board President, Nanette Shackelford informed the board that she had received their evaluations as well as the staff evaluations for Michele Bever, Executive Director of SHDHD. The reviews rated Michele highly for her leadership of the department. Items to note from the review were staff evaluations not being completed, delegation to other employees based on their skill set to alleviate pressure on Michele. Staff noted in their reviews that Michele is very encouraging and good at developing staff based on their skills and interests.	
Communication from Board Members - Chair	1. SALBOH update: Reimer - No SALBOH update as Judy Reimer was absent from the meeting. 2. General Communications from Board Members: <ul style="list-style-type: none"> <li>• R. Kuehner – Ron shared the story of his uncle Carl Kuehner who passed away as a result of the 1918 flu epidemic.</li> <li>• N. Shackelford and S. Nejezchleb discussed the impact of federal shutdown on MARC employees.</li> <li>• L. Mead shared she had conducted a home radon test with results over 8 pCi/L and wondered about next steps. M. Bever will forward information on mitigation.</li> </ul>	



	<ul style="list-style-type: none"><li>D. Brailita asked about the differences in reliability/accuracy between various types of radon kits that are sold in stores vs. those sold by SHDHD, and suggested that the public could benefit from education on any differences.</li></ul>	
Adjournment	<i>Motion to adjourn by P. Meyer, seconded by S. Nejezchleb. Adjourned at 10:17 am.</i>  Next meeting: March 6, 2019 in Adams County.	

Respectfully Submitted,

Signature: Charles Neumann Date: Jan. 25, 2018

Charles Neumann, Secretary/Treasurer  
Board of Health  
South Heartland District Health Department