



**Board of Health Minutes**  
**South Heartland District Health Department**  
**Meeting Location: South Heartland District Health Department, Hastings, NE 68901**  
**March 6, 2019**

Topic, Lead Person	Comments/Actions	Roll Call / Vote
	Staff Present: Michele Bever, Joe Streufert, Janis Johnson Guests Present: Jodi Graves, Executive Director, United Way of South Central Nebraska	
Welcome & Public Comment - Chair	November Board of Health meeting was called to order by Board Vice President Mirya Hallock at 8:30 am  Open Meeting Statement (read aloud by Vice President M. Hallock): Prior to this meeting a notice was posted in the newspapers in Adams, Clay, Nuckolls & Webster Counties, and that each member of the Board received a copy of the proposed agenda. The agenda for this meeting was kept continuously current and was available for public inspection at South Heartland District Health Department, 606 N Minnesota Suite 2, Hastings NE. This meeting is being held in open session. A copy of the Nebraska Open Meeting Law has been posted in this meeting room and is available for public's review.	
Determine Quorum	Introduction /Roll Call  <i>Quorum met</i>  <i>Charles Neumann left the meeting at 8:45am</i> <i>Eric Samuelson left the meeting at 9:30 am</i>	Present: Fegler- Daiss, Hallock, Kleppinger, Kuehner, Meyer, Nejezchleb, Samuelson, Neumann, Keifer, Knehans, Reimer. Absent: Shackelford, Wachter-Mead, Blum, Brailita
Approve or Amend Agenda	Motion by P. Meyer seconded by C Neumann to approve Agenda. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None
Approve Minutes	Board Approval of January 9 <sup>th</sup> , 2019 Board Meeting Minutes. Motion made by P. Meyer, Seconded by D, Fegler-Daiss. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None
Public Comments	None.	
Local Community Leader	Michele Bever introduced Jodi Graves, Executive Director of United Way of South Central Nebraska. Jodi gave a brief overview of the services provided by United Way. Last year, the United Way of South Central NE funded 19 agencies and served over 25,000 individuals. They serve all ages and demographics of people in their service area (Adams, Clay, Nuckolls and Webster counties). Some of the programs Jodi mentioned were: The Dolly Parton Library – This program provides books to children from the time they are born until they are 5 years old. The child receives one age appropriate book per month so they will have 60 books by the time they are five years old. Last year they gave out 12,500 books to 140 kids. Wheels For Work – This program provides safe running cars to people who need help getting back on their feet with transportation to work. Vehicles are donated to this program and inspected by Hastings Ford for safety. They are then given to the recipient, though the title is retained by United Way for 1 year to prove the recipient is stable enough to handle the responsibility. United Way of South Central Nebraska also does Toys for Tots, and Stuff the Bus. Jodi described the UW Community Impact Initiative, a national UW movement to work on root causes of social problems and transition from a Transactional organization to a Transformational organization. This approach requires community needs assessments, hence the reason for wanting to partner with SHDHD on the community health assessment and community health improvement planning process.	
Finances	Joe Streufert reviewed the bank statements for December and January with the board along with the financial report ending 2.28.2019. A report of the current invoices that SHDHD is waiting for payment on was also shared with the board. Joe also spoke about the results of the recent PHEP Audit as well as the status of the new phone system and a brief overview of the cost savings involved in both the phone system and copier machine upgrades. Board Approval of Financial Statements. Motion made by P. Meyer, Seconded by S. Nejezchleb. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None



Public Health Awards Committee Report	Peggy Meyer reviewed and read Resolution #2019-2, Public Health Community Health Service Recognitions. Board Approval of Resolution #2019-2, Public Health Community Health Service Recognitions. Motion made by R. Kuehner, Seconded by P. Meyer. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None
Policies & Plans	Michele gave an overview of the Succession Plan, Community Health Assessment (CHA) Report, and reviewed the proposed CHIP Goals and Strategies. Michele reviewed the public health law review forms for the priority bills and board discussed advocacy action on the priority bills.	
	Board Approval of Succession Plan. Motion made by S. Nejezchleb, Seconded by P. Meyer Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None
	Board Approval of Advocacy on Priority Bills. Motion made by J. Reimer, Seconded by P. Meyer. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None
	Board Approval of CHA Report. Motion made by S. Nejezchleb, Seconded by E. Samuelson. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None

Bi Monthly Report on 10 Essential Services from Staff	The January February Bi-Monthly Report on the 10 Essential Services was provided in the Board packets. Staff members Jim Morgan, Jean Korth, Dorrann Hultman, and Liz Chamberlain were all present during this time and gave the board updates on the programs they are working on. Motion to accept the Bi-monthly report was made by M. Kleppinger and seconded by P. Meyer. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None
Annual Meeting Business	The Board discussed Member Appointments, Committee Appointments and completed their annual paperwork (Conflict of Interest, Confidentiality, and Statement of Commitment). Board Meeting evaluations were also completed.	
• Board Member Appointments	Ron Kuehner stated his intent to retire from the board. Appointments to replace his committee appointments will take place upon his retirement.	
• Committee Appointments	<b>Ethics Committee:</b> Board members: Blum, Hallock, Shackelford, Brailita, Donna Fegler-Daiss had agreed last December 2018 to join the committee to add legal perspective. Her name will be added. <b>Budget/Finance Committee:</b> Neumann (Chair), Samuelson, Shackelford. <b>Policy Committee:</b> Meyer (Chair), Neumann, Reimer, Shackelford (ad hoc). Sandra Nejezchleb will join the committee. <b>SALBOH:</b> Judy Reimer will continue to serve as SALBOH representative <b>Worksite Wellness:</b> Judy Reimer will continue to serve as Board representative on the SHDHD Wellness Committee <b>Public Health Awards Committee:</b> Meyer (Chair), Shackelford. Lonnie Knehans and Sandra Nejezchleb will join the committee. <b>Nominating Committee:</b> Matt Blum will join Mike Kleppinger on the committee. <b>Strategic Planning Committee:</b> Clay County – Nanette Shackelford, Nuckolls County – Matt Blum, Webster County – Mirya Hallock, Adams County – Charles Neumann, Professional – Dr. Daniel Brailita, Staff – Janis Johnson, Jim Morgan, Joe Streufert, Dorrann Hultman, and Michele Bever. <b>Other. Check Signing:</b> Will remove Ron Kuehner.  Kuehner indicated his intention to retire from the Board soon and did not want to be considered for Committees. Motion to approve the Board Committee Assignments for March 2019 – March 2020 was made by S. Nejezchleb and seconded by M. Kleppinger. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None



<p>Communication from Executive Director</p>	<p>The Executive Director Report was provided in the Board packets, including:</p> <ol style="list-style-type: none"> <li>1. Financial/Operational highlights <ul style="list-style-type: none"> <li>• Delayed subaward agreements</li> <li>• Public Health Emergency Preparedness (PHEP) program audit</li> <li>• Equipment (phone system/copier)</li> <li>• Funding &amp; New Grants /Subawards</li> </ul> </li> <li>2. Legislative Update: SHDHD priority bills; meeting with Senators Halloran and Murman regarding local behavioral health services and barriers to providing services; bill summary spreadsheet – new bills to follow (seatbelts and texting/driving – primary offense); NACCHO news from Washington (Hearing on measles outbreak, Vaccine letter from house republicans for improving influenza vaccination Flu Vaccine Act – so support creation of universal influenza vaccine).</li> <li>3. PHAB Accreditation Update – ongoing implementation of accreditation action plan.</li> <li>4. Workforce Development/Staffing Needs – staffing shortage; Community Health Worker position, succession planning</li> <li>5. Community Health Assessment (CHA)/Community Health Improvement Plan (CHIP) Update</li> <li>6. SHDHD Annual Report</li> <li>7. E.D's Work/Life balance notes.</li> <li>8. Question: need for board review/approve of health insurance policy prior to signing? D. Feglar-Daiss provided quick perusal of the document and board members had consensus that the Board does <u>not</u> need to review or approve such documents with "boiler plate" language prior to the executive director signing off.</li> </ol> <p>Discussion about vaccine rates in our health district. Also board requested executive director look into new federal legislation related to Medicare Part D – check congressman Adrian Smith's communications. Dr. Bever also shared that the Heartland Health Center (this is the closest federally qualified health center (FQHC), located in G.I.) is planning to submit for expansion/satellite in Hastings. This follows through on the original plan (2008-9) when a 7 county area began working to get the first FQHC into south central Nebraska.</p>	
<p>Board Training</p>	<p>The board listened to an audio recording of an "elevator speech" created by SHDHD staff about SHDHD's VetSET program and Ask the Question Campaign which board members can share with their professional and public communities.</p>	
<p>Communication from Board Members - Chair</p>	<ol style="list-style-type: none"> <li>1. SALBOH update; Reimer - No SALBOH update as they have not had a meeting.</li> <li>2. General Communications from Board Members: <ul style="list-style-type: none"> <li>• Nejezchleb – Sam serves as the ambulance chief in her area and shared the need for better transportation for those with medical needs. They recently had a call where a child had fallen and needed medical attention. The ambulance was called as the mother does not have a car and could not drive the child to the nearest Dr/ER. While the child did need medical attention, it was not a true emergency which tied up the resources of the county should a real medical emergency have occurred during that time.</li> </ul> </li> </ol>	
<p>Adjournment</p>	<p><i>Motion to adjourn by P. Meyer, seconded by S. Nejezchleb.</i> <i>Adjourned at 10:45 am.</i></p> <p>Next meeting: May 1, 2019 in Clay County.</p> <p><b>** July 3 Board Meeting, in Nuckolls County, is moved to July 10, 2019 due to Board member conflicts.</b></p>	

Respectfully Submitted,

Signature: Mirya Hallock Date: 3/27/19

Charles Neumann, Secretary/Treasurer  
Mirya Hallock, Vice President  
Board of Health

SOUTH  
HEARTLAND  
DISTRICT



**HEALTH  
DEPARTMENT**

BoH Minutes 3.6.2019

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