



**Board of Health Minutes**  
**South Heartland District Health Department**  
**Meeting Location: Nelson Community Center, Nelson, NE 68961**  
**July 10 2019**

Topic, Lead Person	Comments/Actions	Roll Call / Vote
	Staff Present: Michele Bever, Joe Streufert	
Welcome & Public Comment - Chair	<p>May Board of Health meeting was called to order by Board President Nanette Shackelford at 8:32 am</p> <p>Open Meeting Statement (read aloud by President N. Shackelford):                      Prior to this meeting a notice was posted in the newspapers in Adams, Clay, Nuckolls &amp; Webster Counties, and that each member of the Board received a copy of the proposed agenda. The agenda for this meeting was kept continuously current and was available for public inspection at South Heartland District Health Department, 606 N Minnesota Suite 2, Hastings NE. This meeting is being held in open session.                      A copy of the Nebraska Open Meeting Law is available for public's review.</p> <p>Public Comment: Board members discussed flooding and road closures.</p>	
Determine Quorum	<p>Introduction /Roll Call</p> <p><i>Quorum met</i></p>	<p>Present: Meyer, Neumann, Knehans, Reimer, Shackelford, Wachter-Mead, Kranau, Keifer, Nejezchleb, Samuelson                      Absent: Hallock, Kleppinger, Brailita, Fegler-Daiss</p>
Approve or Amend Agenda	Motion by P. Meyer seconded by S. Nejezchleb to approve Agenda. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None
Approve Minutes	Board Approval of May 1st, 2019 Board Meeting Minutes. Motion made by P. Meyer, Seconded by J. Reimer. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None
Public Comments	None.	
Local Community Leader	Senator Dave Murman was scheduled to come, however, had to bow out due to a last-minute meeting with Governor Ricketts to fly over flooded areas of his district.	
Legislative Update	<p>Michele gave an update on current legislative items affecting the health department (legislative review included in packet for full listing of public health related bills):</p> <ul style="list-style-type: none"> <li>• LB 480 – Additional funding for Local Health Departments – Did not come out of committee</li> <li>• LR 710 – Cigarette Tax – incorporated into LB 289 (Property Tax Relief) at a level of increase below evidence-base for prevention of youth tobacco use, and which did not make it out of committee.</li> <li>• LB 327 – Behavioral Health Rate Bill – Included in Governor's budget</li> <li>• LB 149 – Increased legal age for vapor products from 18 to 19. Becomes effective 1/1/2020</li> <li>• LB 657 – Hemp Farming Act. Dr. Neumann stated that law enforcement has some concerns regarding loopholes/unintended consequences. SHDHD continue to watch as this law unfolds.</li> </ul> <p>Highlighted interim studies of note, including LR 116 (examine long-term fiscal sustainability of the NE Health Care Cash Fund) and LR 184 (examine how to provide a sustainable and adequate stream of state funds to local public health departments to ensure they are able to meet their core responsibilities), both have hearings on September 20, 2019. Dr. Bever encouraged Board members to put this date on their calendars; SHDHD needs to make it a priority to monitor the NE Health Care Cash Fund and advocate for public health funding. Board members</p>	


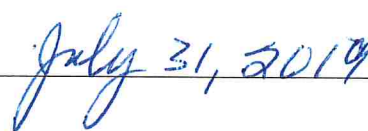


Update on Board Member Appointments	Board welcomed new member, Torey (Kranau) Kohmetscher, to the board. She has replaced Ron Kuehner upon his retirement from the board in March. Nuckolls county has yet to appoint a replacement for Matt Blum who recently moved to Minnesota.	
Finances	Joe Streufert reviewed the bank statements for April, May & June with the board along with the financial report ending 6.30.2019. A report of the current invoices (outstanding payments) was also shared with the board. Joe also noted that SHDHD's Line of Credit balance was \$0.00, but would advance soon due to the high volume of outstanding invoices. Board Approval of Financial Statements: Motion made by S. Nejezchleb, Seconded by L. Wachter-Mead. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None
Finance Committee Report	Committee minutes were included in the Board materials. Joe Streufert and Michele Bever reviewed the results of the recent audit of SHDHD's PHEP program. An overview of FY 2020 budget considerations was given as well. C Neumann presented for Board approval the committee's recommendation for a 2% COLA (cost of living adjustment) effective July 1, with up to an additional 2% overall discretionary to executive director for specific wage adjustments within budget constraints, effective September 1. Board Approval of 2% COLA and discretionary: Motion by C. Neumann, Seconded by S. Nejezchleb. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None
Policy Committee Report	P. Meyer reviewed the minutes from the Policy Committee with the board. Motion to approve revised policies and procedures (Employee Wellness Benefit Policy and CLAS/Health Literacy Procedures) was made by P. Meyer and seconded by C Neumann. Voice vote. <i>Motion Passed</i> Policy on Contracts and Other Formal Signed Agreements was omitted from packet; postponed to September for Board consideration. Motion to approve Resolution #2019-3 (Employee Wellness Benefits) was made by N. Shackelford and seconded by J. Reimer. Voice vote. <i>Motion Passed</i>  Board member suggestion: monitor use of Employee Wellness Benefit and revisit need for incentive program if use drops to below 50%.	Ayes: All Nays: None    Ayes: All Nays: None
Community Health Improvement Plan	M. Bever reviewed the draft 2019-2024 Community Health Improvement Plan (CHIP) with the board. Motion to approve the CHIP was made by J. Reimer and seconded by L. Wachter-Mead. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None
Board Education	M. Bever presented the stages of Performance Management Culture and SHDHD's position along the continuum, as well as SHDHD's Performance Management Dashboard. Board provided feedback on measures (e.g., consider measuring the <i>magnitude</i> of the use of line of credit vs. the <i>frequency</i> of use).	
Bi Monthly Report on 10 Essential Services from Staff	The May-June Bi-Monthly Report on the 10 Essential Services was provided in the Board packets. Michele Bever provided highlights. Motion to accept the Bi-monthly report was made by L. Wachter-Mead and seconded by P. Meyer. Voice vote. <i>Motion Passed</i>	Ayes: All Nays: None
Communication from Executive Director	The Executive Director's Report was included in the Board materials. M. Bever interjected relevant highlights with appropriate agenda items during the meeting, including: Legislative Update; Financial/Operational items (delayed subaward agreements, PHEP program audit results/response, Funding and New Grants/Subawards – awarded, submitted, in progress); Facility/Equipment concerns; Workforce Development/Staffing; PHAB accreditation process; CHIP Implementation Steering Committees – invited Board members to consider serving on a committee of choice; and Work/Life balance notes. M. Bever requested Board members complete a short survey regarding use of Health Risk Assessments and how/where to connect with rural ag families for engagement in HRAs and prevention activities.	
Communication from Board Members - Chair	1. SALBOH update: J. Reimer – Clarified with the Board the difference between PHAN (Public Health Association of Nebraska), NALBOH (National Association of Local Boards of Health), and SALBOH (State Association of Local Boards of Health). Had a 1-hour SALBOH call to discuss their work plan and organization. They are also working on updating the BOH Handbook. SALBOH members were asked to respond to the question:	



	<p>How are we involved outside of Board Meetings? NALBOH Annual Conference is August 14-16 in Denver; Judy encouraged Board members to consider attending.</p> <p>2. General Communications from Board Members:</p> <ul style="list-style-type: none"> <li>• Meyer – Superior 3000 and Superior Economic Development is sponsoring a Hemp Farming 101 class this week.</li> <li>• Nejezchleb – upcoming (starting in August) EMT class in Edgar – filling fast. Contact Dee Janssen at CCC for more info or to register.</li> <li>• Neumann– Adams County is beginning a Smart Moves Class (Diabetes Prevention) for employees on 7/12/2019. Asked M. Bever to clarify potential request to County Boards for funds. Bever explained SHDHD’s proposal for Maternal &amp; Child Health funds which, if funded, will require a 20% match – County Boards may be approached for a portion of the match; Neumann suggested that budget requests may be more effective if include a local advocate.</li> <li>• Several Board members discussed promoting healthy options in snack bars and concessions at community pools and sporting events; parent roles?</li> <li>• Additional discussion: Board members noted: farmers and others are able to enroll in school system insurance plans, but pay full premium.</li> </ul>	
<p>Adjournment</p>	<p><i>Motion to adjourn by S. Nejezchleb, seconded by T. Kranau. Adjourned at 10:45 am.</i></p> <p>Next meeting: September 4, 2019 in Adams County.</p>	

Respectfully Submitted,

Signature:  Date: 

Charles Neumann, Secretary/Treasurer  
Board of Health  
South Heartland District Health Department